Checklist - Short Application to the Ethics Committee of the Department of Psychology of the Philipps-Universität Marburg (The completed checklist must be sent to the Ethics Committee).

Title

Name of the project leaders and investigators involved in the project

Who is funding the project (research sponsor)?

Brief description of the project (theoretical background, objectives, approach, expected benefits, together maximum 150 words):

Please tick the answers that apply in each case.

		yes	no
The researchers already have ethics approval on a comparable study. If yes, please provide details of the project name, the ethics committee involved and the date of the ethics vote.			
Information for participants about the study			
1	A comprehensive explanation of the general objectives of the study is provided to the participants.		
2	Comprehensive information on the scientific significance of the study, which justifies the effort involved, is provided to the participants.		
3	Comprehensive information about the duration of the study is provided to the participants.		
4	Comprehensive information on the burdens and risks associated with the study procedures is provided to the participants.		
5	Comprehensive information about compensation (money, course credit) and other promises made to the participants is provided to the participants.		
6	Comprehensive information about the voluntary nature of participation is provided to the participants.		
7	Comprehensive information about the possibility of withdrawing from participation at any time and without any consequences is provided to the participants.		
8	Comprehensive information on the security of the storage and evaluation of the data (anonymization/pseudonymization, who has access to the data) is provided to the participants.		

9	The study does not involve an intentional deception of participants (e.g., incomplete or false information about study objectives and procedures, manipulated feedback about participants' performance).		
10	When using intentional deception, participants are fully informed of the true objectives of the study after completion of the experiment.		
11	The information is written in a generally understandable way (without psychological technical vocabulary and other foreign words).		
12	If feedback of findings (e.g., diagnoses) to participants is planned, then their consent will be obtained for providing this feedback before the study begins.		
13	In the event of such feedback of findings, offers of assistance and support for participants will be made.		
Voluntary participation			
14	The voluntary nature of participation is ensured.		
15	Only persons capable of giving consent (legally competent adults) are examined or, in the case of examination of persons incapable of giving consent, the consent of their legal representatives (e.g. parents, legal guardian) is obtained.		
Participant distress			
16	The study does not place special physical demands on the participants (e.g., blood or saliva collection, drug or placebo administration, or by invasive or noninvasive measurements).		
17	The study does not place any particular psychological stress on the participants (e.g., duration of activity, aversive stimuli, negative experiences).		
18	In case of special mental strain on the participants, the participants will be intensively supported and cared for during and after the study, if necessary.		
19	Participants do not disclose confidential information or -- if such information is collected -- were informed of it prior to signing the consent form.		
Data protection			
20	The study does not involve video or audio recordings or other behavioral data collection which could make a clear identification of the participants by third parties possible.		
21	The data is completely anonymized (so that no assignment of the data to persons is possible) or pseudonymized (data is stored with a personal code; data and names are stored in separate files).		

22	It is ensured that only persons bound to secrecy have access to the personal data (e.g. storage in a locked cabinet or a password-protected computer file).		
23	Participants may request deletion of their data at any time.		
24	The deletion of personal data after expiry of the statutory retention period is ensured.		

The text with the informed consent for participants must be included in every ethics application; if legal representatives (e.g. parents) must also give their consent, additional consent from them must be obtained. A statement in which the participants *(or their legal representatives) declare their willingness to participate in the study should also be submitted in every case.*

If questions - except for the one about an already existing ethics approval - were answered with 'no,' a comprehensive justification for the necessity of the proposed procedure has to be given below, or alternatively, a full application has to be submitted to the ethics committee.