

**INFORMATION SHEET FOR ERASMUS+ PARTNER UNIVERSITIES 2020/21**

<b>Full name of University</b>	<b>University of Portsmouth (UoP)</b>	
<b>ERASMUS code</b>	<b>UK PORTSMO01</b>	
<b>Correspondence address</b>	Exchanges and Study Abroad team, UoP Global, Nuffield Centre St. Michael's Road, Portsmouth, PO1 2ED, United Kingdom	
<b>Email addresses</b>	Erasmus+ partners and students: <a href="mailto:erasmus.incoming@port.ac.uk">erasmus.incoming@port.ac.uk</a> Application enquiries: <a href="mailto:exchange-admissions@port.ac.uk">exchange-admissions@port.ac.uk</a>	
<b>Websites</b>	University's web address: <a href="http://www.port.ac.uk">http://www.port.ac.uk</a> Exchanges and Study Abroad website: <a href="https://www.port.ac.uk/study/exchanges-and-study-abroad">https://www.port.ac.uk/study/exchanges-and-study-abroad</a>	
<b>Academic Calendar</b>	<a href="https://www.port.ac.uk/about-us/key-dates">https://www.port.ac.uk/about-us/key-dates</a>	
	<b>Autumn term (Teaching Block 1) dates:</b> Start: 14 September 2020 End: 15 January 2021	<b>Spring term (Teaching Block 2) dates</b> Start: 18 January 2021 End: 18 June 2021
<b>Modules catalogue</b>	<a href="https://www.port.ac.uk/study/exchanges-and-study-abroad/inbound-students-study-abroad/choose-what-youll-study">https://www.port.ac.uk/study/exchanges-and-study-abroad/inbound-students-study-abroad/choose-what-youll-study</a>	
<b>Nominations deadlines</b>	Autumn term: 31 March 2020 Spring term: 30 September 2020	
<b>Applications deadlines</b>	Autumn term: 01 May 2020 Spring term: 30 October 2020	
<b>CONTACT DETAILS</b>		
<b>Exchanges and Study Abroad team</b>	<b>Joanna Rogasz,</b> Exchanges and Study Abroad Adviser UoP Exchange incoming students: <a href="mailto:erasmus.incoming@port.ac.uk">erasmus.incoming@port.ac.uk</a> UoP Exchange outgoing students: <a href="mailto:erasmus.outgoing@port.ac.uk">erasmus.outgoing@port.ac.uk</a> Tel: +44 (0)23 9284 3515	
	<b>Dan Wightman,</b> Exchanges and Study Abroad Officer Staff mobility enquiries: <a href="mailto:erasmus.staff@port.ac.uk">erasmus.staff@port.ac.uk</a> Erasmus+ agreement enquiries: <a href="mailto:erasmus.agreements@port.ac.uk">erasmus.agreements@port.ac.uk</a> Tel: +44 (0)23 9284 3149	
	<b>Lily Parke,</b> Study Abroad Officer Fee-paying Study Abroad enquiries: <a href="mailto:studyabroad@port.ac.uk">studyabroad@port.ac.uk</a> Tel: +44 (0)23 9284 3608	
	<b>Chrissy Hadjipanteli,</b> Exchanges and Study Abroad Manager and Erasmus+ Institutional Coordinator <a href="mailto:Erasmus@port.ac.uk">Erasmus@port.ac.uk</a>	
<b>Office hours</b>	Monday to Friday From 10am – 3pm	

## APPLICATION PROCESS

<i>Information</i>	<p>This application process applies only to exchange students attending modules for one term or full year. PLEASE NOTE that students attending for thesis preparation/research project only, need to complete a different application form. Please contact <a href="mailto:exchange-admissions@port.ac.uk">exchange-admissions@port.ac.uk</a> to receive further guidance.</p> <p><b>The University of Portsmouth Exchange electronic application form <u>must</u> be used for Exchange student applications.</b></p> <p>It is strongly recommended students should apply at the earliest opportunity following nomination so they can also have the opportunity to apply for accommodation well ahead of the advertised accommodation deadline. Students need to receive an official acceptance from the University before being able to apply for accommodation.</p> <p><b>Please note that applications received after given deadline will not be accepted!</b></p>
<i>How to apply?</i>	<ol style="list-style-type: none"> <li>1) <b><u>A link to access the Online Application form will be given in the Application Guide sent separately to each nominated student</u></b></li> <li>2) Student then completes the online application following the required steps</li> <li>3) Student submits all supporting documents as a part of the Online Application form: <ul style="list-style-type: none"> <li>▪ <b>Transcript of recent grades</b> obtained at the home university – stamped and signed</li> <li>▪ <b>English language proficiency evidence</b> (<i>please see Language Requirements below for more information</i>)</li> </ul> </li> </ol> <p>It is important to click the button <b>SUBMIT</b>, as <b>applications left in DRAFT status will not be processed!</b></p>
<i>After submitting the application</i>	<p>If not submitted during application stage, students are required to work on the <b>Learning Agreement for Studies</b> form at the earliest opportunity. The document must show all modules selected for the intended period of mobility. The Learning Agreement must be signed by the student and home Academic Coordinator, and then submitted before the start of the mobility. We advise students to submit the Learning Agreement for Studies as soon as possible to ensure module availability.</p> <p>Students will also be requested to upload passport copy/ID after the application submission.</p>
<b>PRACTICAL INFORMATION</b>	
<i>Language Requirements</i>	<p>Language of instruction: English</p> <p><b>*EU/EEA nationals:</b> English level B2 (CEFR) - the English language verification form needs to be submitted along with the application form. A template copy of the verification form will be sent at the point of nomination directly to students.</p> <p><b>Non-EU/EEA nationals:</b> IELTS band 6.0 (or equivalent) with no component below 5.5 – please check the website for more information: <a href="https://www.port.ac.uk/study/international-students/english-language-requirements">https://www.port.ac.uk/study/international-students/english-language-requirements</a></p> <p><i>*please monitor the Government website for more details as this information might change throughout the year</i></p>
<i>International Orientation programme</i>	<p><b>International and EU Orientation Week:</b> Week commencing 7<sup>th</sup> September but actual dates are <b>yet to be confirmed</b>.</p> <p><b>*All information about the Orientation Week can be found at:</b>  <a href="https://www.port.ac.uk/study/international-students/starting-at-portsmouth">https://www.port.ac.uk/study/international-students/starting-at-portsmouth</a></p>
<i>Facilities for disabilities</i>	<p><b>Additional Support and Disability Advice Centre (ASDAC)</b></p> <p>ASDAC can provide advice and discuss support for any applicant who discloses a disability or additional learning need.</p> <p>Email: <a href="mailto:asdac@port.ac.uk">asdac@port.ac.uk</a></p> <p>The University of Portsmouth is a member of AccessAble, a charity-based organisation that outlines accessibility information for UK organisations: <a href="http://www.accessable.co.uk">http://www.accessable.co.uk</a></p> <p>Website: <a href="http://www.port.ac.uk/additional-support-and-disability-advice-centre/">http://www.port.ac.uk/additional-support-and-disability-advice-centre/</a></p>
<i>Insurance</i>	<p>All incoming students (EU and non-EU nationals) are encouraged to check they have adequate insurance cover and purchase their own medical and travel insurance prior to their arrival to the UK. The University of Portsmouth provides public liability insurance to cover student's legal liability to third parties for injury/property damage whilst participating in University of Portsmouth activities.</p> <p><b>PLEASE NOTE:</b> The UK exited the EU on the 31 January 2020 with a withdrawal deal agreed. From 1 February 2020 we moved into a post-Brexit transition period which is scheduled to end on 31 December 2020. <b>All participants during the academic year 2020/21 are strongly encouraged to have adequate travel and medical insurance prior to their arrival to the UK.</b></p>
<i>Accommodation (Student Housing team)</i>	<p>A room can be offered in halls for all students, applying for full year or autumn term, who accept their offer to the University of Portsmouth and meet any accommodation deadlines and other related requirements. Accommodation in halls of residence for spring term is dependent upon availability.</p>

Exchange students can apply for accommodation once an official acceptance email has been sent to the student. Therefore, it is strongly recommended that students complete their application form early, so there is adequate time for applying for accommodation and meet relevant accommodation application deadlines.

The Student Housing team will assist students in finding a place to live either in a Hall of Residence or a student house in the private sector. There is a variety of private accommodation in Portsmouth, with a range of price points. The Student Housing team provides support and guidance to students finding a suitable place.

Accommodation application packs will be sent from January 2020 onwards to students who have firmly accepted an offer to study here for 2020/21.

Places are allocated in order of receipt of the accommodation application in Student Housing.

Applicants will be allocated to their highest available preference of accommodation, subject to availability.

Students, who have received an official acceptance from university and applied for halls of residence, will be notified from March onwards of the outcome of their application. If allocated to halls, a £250 deposit will be required within 2 weeks of receiving a room offer to secure the room (refundable, if cancelled by set deadline).

Students who choose to live in student houses in the city, are given support and advice on finding private rented accommodation through secure online resources and housing support events held throughout the summer.

Email: [student.housing@port.ac.uk](mailto:student.housing@port.ac.uk)

Website: <https://www.port.ac.uk/student-life/accommodation/guaranteed-room-in-halls>

Visa

- The Government set out a new UK points-based immigration system, which will take effect from 1 January 2021. It will treat EU and non-EU citizens equally and both will need to apply for an appropriate visa to enter the UK. Please monitor the Government website for the latest updates prior to applying for the relevant visa.
- Full and up-to date information about **the new immigration system** can be found in the below link: <https://www.gov.uk/guidance/new-immigration-system-what-you-need-to-know>
- Full and up-to-date information about **visa requirements** can be found in the below link: <https://www.gov.uk/check-uk-visa>.
- UK Council for International Student Affairs: <https://www.ukcisa.org.uk/>

**Current Information (as of 9<sup>th</sup> March 2020) for students applying to study in the UK for 2020/21 September intake:**

**Exchange students studying for six months or less**, can apply for the **Short-term study visa**. A supporting letter will be provided to the student after full acceptance to the exchange programme. Under this type of visa, students are not entitled to extend for further study, change of course, or take any paid or unpaid employment.

**Exchange students studying for more than six months**, can only apply for **Tier 4 (General) student visa**.

For **Tier 4 (General) student visa**, a *Confirmation of Acceptance for Studies (CAS)* will be provided as supporting document for the visa application. If a Tier 4 (General) student visa is required, all information and contacts for requesting this from the University of Portsmouth can be found at: <http://www.port.ac.uk/international-students/student-visas/>

**Please note that visa regulations can change at any point and students need to ensure they apply for the appropriate type of visa.**

For any queries, please contact [tier4-visa@port.ac.uk](mailto:tier4-visa@port.ac.uk)

ATAS check

**Academic Technology Approval Scheme (ATAS)** – to do some of our modules in science and technology, non-EU/EEA nationals need to have clearance under ATAS. This will be requested depending on the modules selected to study. The scheme is a security check the UK Foreign and Commonwealth Office makes. Once successful, the applicant receives an ATAS Certificate, which is needed while applying for Tier 4 student visa.

For more information please visit our website: <https://www.port.ac.uk/study/international-students/visa-advice/academic-tech-approval-scheme>

*\*This content is correct as of 09<sup>th</sup> March 2020. The UK has exited the EU on 31<sup>st</sup> January 2020. Participants during the academic year 2020/21 should be checking regularly for any changes related to their mobility and its practical arrangements and the UK's relation to the EU.*