



Registration for B.A. Internship

Please complete this form and submit it to your mentor prior to the beginning of your internship.

1. Intern	
Last name	
First name	
Student registr. #	
Semester	
E-Mail	

2. Company/Organisation	
Name	
Street	
City, Country	
Phone number	
Website	
Industry sector	

Supervisor	
Department	
Position	
E-Mail	

3. Internship	
First and last day	
Daily work hours	
Number of weeks	
Planned occupation of the intern (with emphasis on activities related to his/her field of study)	

4. Confirmation	
Supervisor	
Date, Signature, Stamp	

Intern	
Date, Signature	

The following documents have to be submitted to your mentor after the internship:

1. the certificate of internship, completed and signed
2. a qualified reference from the internship provider
3. a completed evaluation form
4. the internship report