# **Master program “Molecular Biotechnology”**

### Organization “to dos” after enrolment at the Philipps university for the Master's program in Molecular Biotechnology

### The Master's program in Molecular Biotechnology is designed as an on-campus study program. It emphasizes close personal interaction between instructors and students, which is essential for fostering a collaborative learning environment and ensure that students receive the hands-on education and mentorship crucial for success in the field.

## 1. Before you start: Activation of your University Account

### After enrolling in a program at Philipps-Universität Marburg, setting up the student account and the email address (…@students.uni-marburg.de) is a prerequisite for organizing your studies!

### Communication between students and the university administration, as well as the program coordination, is conducted exclusively through the individual …@students.uni-marburg.de email address. Private email addresses are not permitted.

### By activating the student account, the student gains access to the student section of MARVIN (the university's administrative and information system) and to ILIAS (the university's learning platform).

### Information and support for email and account activation, also available in English, can be found on the [webpages of the university's IT center](https://www.uni-marburg.de/en/hrz/services).

## 2. General regulations concerning the course program

### The course program begins each year in the winter semester, typically around mid-October. The exact start date for each academic year can be found [here](https://www.uni-marburg.de/de/studium/im-studium/semestertermine).

### You must register for your first-semester courses during the week prior to the course program's start in October. Registration is conducted through the online learning platform, ILIAS, where all dates for the courses and exams of the winter semester will be provided.

### By registering for modules, you are automatically enrolled in the associated exams.

### Attendance at lectures and exercises is not mandatory but strongly encouraged as the material covered in these courses will be assessed in the corresponding exams, and there is no guarantee that course content will be provided digitally. Participation in practical courses is mandatory.

## 3. What if you are not in Marburg on time:

### Even if you cannot be in Marburg at the start of the course program, you can still register for modules online.

### Depending on how delayed your arrival in Marburg is, you may need to withdraw from some module registrations. The decision to withdraw is solely your responsibility. You can withdraw from a module without consequences within the first third of an ongoing module, provided that no exams have been taken by that time. Keep in mind that if you do not withdraw from a module, you are expected to take the corresponding exam.

### If you experience a delay in starting the course program beyond mid-November, such as due to significant visa application delays, we strongly recommend transferring your admission to the following academic year. Provided the application procedures remain unchanged, you can arrange this transition directly with the Office of Master Affairs (master@uni-marburg.de), and reapplication will not be required.

### Note that courses in the MSc Molecular Biotechnology program are offered on a specific schedule, either in the winter or summer semester, and are not available every semester. For example, the module "Main Topics in Molecular Biotechnology" is offered only during the winter semester. Some modules also require successful completion of first-semester modules before registration is possible. Detailed information can be found in the [study and examination regulations](https://www.uni-marburg.de/de/universitaet/administration/recht/studprueo/02-masterstudiengaenge/stpo_msc-molbiotech-15-02-23_amtmit_eng.pdf) and in the [module handbook](https://www.uni-marburg.de/de/fb17/studium/master/msc-molecular-biotechnology/module-guide/module-book_msc-in-molecular-biotechnology_english-version-2_15-04-2024.pdf)).

## 4. Special case: Technologies and Methods Modules in the 1st semester

### The "Technologies and Methods" modules are modular and consist of workshop units, with a one week duration. Two workshops have to be successfully completed by every student for each of the three mandatory Technology and Methods modules: (i) bio and chemical analytics, (ii) cell engineering and analytics and (iii) computational biology.

### The workshops will usually start in November and will extend into the summer semester.

### An overview of the workshops on offer and the timetable will be announced at the beginning of the winter semester. Workshops can be booked online via the Ilias learning platform.

### The workshops must be booked individually at least 6 weeks before the start of each workshop to allow smooth organization. Selection of a workshop is binding and withdrawal from the registration is only possible thereafter for medical reasons with the submission of a medical certificate.

**For additional information please also refer to the Module Descriptions:**

<https://www.uni-marburg.de/de/fb17/studium/master/msc-molecular-biotechnology/module-guide/module-book_msc-in-molecular-biotechnology_english-version-2_15-04-2024.pdf>

**and the Examination Regulations:**

<https://www.uni-marburg.de/de/universitaet/administration/recht/studprueo/02-masterstudiengaenge/stpo_msc-molbiotech-15-02-23_amtmit_eng.pdf>

**General information on studying in Marburg**

https://www.uni-marburg.de/en/studying