

Third amendment dated 14 December 2022 to comply with the amended Hesse Higher Education Act of 14 December 2021 (Law Gazette of the State of Hesse (GVBl.) I p. 931)

Third amendment dated 14 December 2022 of the General Regulations for Degree Program and Examination Regulations for Bachelor’s Degree Programs at Philipps-Universität Marburg dated 13 September 2010 (Official Bulletin 51/2010) as amended on 16 June 2021 (Official Bulletin No. 44/2021)

On 14 December 2022, the Senate of Philipps-Universität Marburg adopted the following third amendment to the General Regulations for Degree Program and Examination Regulations for Bachelor’s Degree Programs at Philipps-Universität Marburg, hereinafter referred to as the General Regulations, in accordance with §25(1)(clause 2) and §42(2)(clause 2) Hesse Higher Education Act (HessHG):

Article 1

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Preamble

With the General Regulations, Philipps-Universität ensures the structural, didactic and content-related quality in its bachelor's degree programs and contributes to their continuous development. In particular, their intent is to create the framework for good academic feasibility, student mobility and a functional flow of information about the degree programs offered. Not least of all, they are intended to promote networking among the degree programs. In all of this, efficient and transparent administration of degree programs and examinations for all parties involved must always be taken into account.

The Regulations (Official Bulletin 03/2021) were adopted as a structural framework by the Senate of Philipps-Universität Marburg on 17 February 2021 and by the Office of the President on 02 March 2021. They came into effect on 15 March 2021 and must be taken into account over the course of degree program development. The second amendment to the General Regulations, dated 16 June 2021 (Official Bulletin 44/2021) embeds six- and eight-semester combined bachelor's degree programs as well as six- and eight-semester single-subject bachelor's degree programs – in the future “monobachelor” degree programs – on the basis of these regulations for bachelor's degree programs at Philipps-Universität Marburg. The following third amendment implements in particular the necessary editorial adjustments to the Hesse Higher Education Act (HessHG), which was amended on 14 December 2021.

The goal is to provide students with a broad range of courses that can be combined to suit their individual needs.

The technical portion of the two combined bachelor's degree programs consists of an individually selectable combination of major and minor in the six-semester combined bachelor's degree program and an individually selectable combination of major and two minors in the eight-semester combined bachelor's degree program.

The scope of the degrees are 102 credits (Leistungspunkte, LP) for a major and 48 LP for a minor. Each of these subjects represents a subprogram as part of the two combination bachelor's degree programs.

On the basis of the General Regulations then in effect, the Degree Program and Examination Regulations for bachelor's degree programs will be composed of various subregulations in the future:

- from the Degree Program and Examination Regulations for a single subject (i.e. the subject component in the “monobachelor” program) and the Degree Program and Examination Regulations for the degree program areas of Marburg Skills and Interdisciplinarity in the monobachelor degree programs;
- from the Degree Program and Examination Regulations for the major and minor subprograms as well as the Degree Program and Examination Regulations for the study areas of Marburg Skills and Interdisciplinarity in the six-semester combined bachelor's program;
- from the Degree Program and Examination Regulations for the major and two minor subprograms as well as the Degree Program and Examination Regulations for the degree program areas of Marburg Skills and Interdisciplinarity in the eight-semester combined bachelor's program.

A central website provides information about the subjects offered, their possible combinations and their exact structure.

I. General

§1 Scope

Philipps-Universität Marburg offers six- and eight-semester single-subject bachelor's degree programs (hereinafter referred to as *monobachelor degree programs*) as well as a six- and an eight-semester combined bachelor's degree program with major and minor subprograms. These General Regulations apply directly to all monobachelor degree programs as well as to all major and minor subprograms of the two combined bachelor's degree programs (hereinafter also referred to in short as *degree programs*) at Philipps-Universität Marburg. On the basis of these General Regulations, the departments will issue subject-specific Degree Program and Examination Regulations for each degree program, hereinafter referred to as *Degree Program and Examination Regulations*. The binding-model regulations for Degree Program and Examination Regulations attached as Appendix 1 must be used for this purpose. Major and minor subprograms within one discipline may be governed by a common set of Degree Program and Examination Regulations.

§2 Goals of the degree program

(1) The degree programs at Philipps-Universität are research-oriented; they promote the development of their students into independent, tolerant people with critical thinking skills, enabling them to assume responsibility in a social and democratic constitutional state. They serve to make the knowledge gained from research accessible to students and enable them to apply and develop it in their future fields of work. This is made possible by professional depth and the diversity of perspectives over a broad range of subjects in a networked program structure. Students at Philipps-Universität Marburg should acquire the foundations of scholarly and scientific learning and work, subject content expertise, methodological expertise and qualifications with professional relevance. In shaping their teaching, Philipps-Universität Marburg degree programs work toward the realization of a peaceful, gender-equal, sustainable and social society in cultural diversity. The structure of the degree programs promotes international exchange.

(2) The Degree Program and Examination Regulations describe the goals of the degree program and specify what qualification goals are intended and what knowledge, skills and expertise the students must acquire. The bachelor's examination, which must be taken during the degree program, is proof that the student has achieved the program objectives.

§3 Bachelor's degree

Upon successful completion of the bachelor's degree program, departments (Fachbereiche, FB) award the bachelor's degree as the first professional degree. This degree designation is governed in the Degree Program and Examination Regulations, excluding subject-specific additions to the degree designations and the use of the degree designation in Latin. In the case of interdisciplinary and combined bachelor's degree programs, the degree designation is based on the subject area with the predominant importance in the interdisciplinary bachelor's degree program or in the combined bachelor's degree program; in the two combined bachelor's degree programs, therefore, it is based on the major subject.

II. Program-related regulations

§4 Access requirements

(1) Anyone who has a university entrance qualification pursuant to §60 of the Hesse Higher Education Act (HessHG) and is not prevented from enrolling under §63(1) and (2) HessHG is entitled to pursue a bachelor's degree at Philipps-Universität Marburg.

(2) In the case of combined bachelor's degree programs, enrollment will be in each of the major and minor subprograms. As a rule, all majors can be combined with all existing minors of different names. As part of the eight-semester combined bachelor's degree program, two different minors

can be combined, with a total of one major of a different name. Where absolutely necessary, the Degree Program and Examination Regulations may formulate exclusions for individual combinations.

(3) The Degree Program and Examination Regulations will regulate whether admission to the monobachelor degree program or to the major and minor subdegree programs will additionally be made dependent on proof of special knowledge and skills specific to the degree program and by means of which procedure proof will be provided. With regard to Article 12 Basic Law (GG) (the right to freedom of occupation), only knowledge and skills must be articulated whose existence is indispensable for achieving the degree program objective. The university may enroll applicants with the proviso that proof of these skills and knowledge or proof of performance as stipulated in the Degree Program and Examination Regulations is provided within the first two semesters. The performance record (Leistungsnachweis) must be completed in its entirety within the first two semesters. The performance record is complete when the related examination has been successfully passed. Submission of proof may be made up during the third semester if not received by the deadline. In this case, reregistration in the third semester is subject to the submission of the proof and must be revoked if it is not submitted.

(4) If the special program-specific knowledge is language proficiency in modern world languages, these must be classified in accordance with the Common European Framework of Reference for Languages (CEFR). It is generally assumed that English language skills of at least CEFR level B1 have been acquired upon the university entrance qualification; the Degree Program and Examination Regulations may stipulate that appropriate proof of the existence of the required language skills must be provided.

(5) In addition to the prerequisites that provide access to the bachelor's degree program, specific prerequisites for participation in modules can be defined within the framework of the Degree Program and Examination Regulations whose fulfillment need be proven only upon access to the module or module examination. Only those prerequisites that are absolutely necessary for participation in the module need be formulated.

(6) International (foreign) applicants for a bachelor's degree program in which the language of instruction is German must submit proof of language proficiency in accordance with the "Regulations for the German Language Examination for the University Admission of Foreign Applicants for Direct University Admission" (Ordnung für die Deutsche Sprachprüfung für den Hochschulzugang ausländischer Studienbewerber und Studienbewerberinnen mit direktem Hochschulzugang), as amended from time to time, before taking up their specialized studies.

§5 Academic advising

(1) General academic advising is provided by the Central Academic Advising Service (Zentrale Allgemeine Studienberatung, ZAS) at Philipps-Universität Marburg. In particular, this provides information about program options, content, structure and general requirements for a bachelor's degree program. Academic Advising is provided in the departments (Fachbereiche, FB) and is usually carried out by professors or by authorized persons. Advising should identify ways in which the chosen degree program can be properly pursued and completed without loss of time or what alternatives exist.

(2) The Degree Program and Examination Regulations may stipulate that under certain circumstances, e.g. before the mandatory choice of a specialization or before a stay abroad, the student must take part in a subject advising session. In a case like this, it is necessary to set forth within what period and under what conditions the program advising must be done.

§6 Structural variants of degree programs

(1) Degree programs may be designed as monobachelor degree programs or as majors and minors for the six- and eight-semester combined bachelor's degree programs.

(2) In six-semester monobachelor degree programs, the single subject comprises 150 credits (Leistungspunkte, LP), and in eight-semester programs it is 210 credits. Monobachelor degree programs may include offerings from individual instructional units as well as provide the option of designing specially coordinated interdisciplinary offerings from multiple instructional units.

(3) The six-semester combination bachelor's degree program is composed of an individually selectable combination of major and minor. The eight-semester combination bachelor's degree program is composed of an individually selectable combination of one major and two minors. The scope is 102 credits for the major and 48 credits for each minor.

(4) Both the monobachelor and the combined bachelor's degree programs provide for the compulsory "Marburg Skills" study area (§12) of 18 credits as well as a bachelor's thesis (§25) of 12 credits.

(5) In addition to a major subject, two minors and the "Marburg Skills" study area, the eight-semester combined bachelor's degree program includes a "Interdisciplinarity" study area (§13) consisting of 12 credits.

(6) If modules of a degree program do not originate from the teaching unit offering the degree program, the relevant agreements with the responsible persons at the exporting teaching unit with regard to the instruction to be provided must be enclosed when submitting the degree program plan.

(7) Degree programs may be established as part-time degree programs (formal part-time study) provided that the personnel and material capacities of the university are stated. Separate part-time degree programs represent a special organizational offering where the circumstances of students with children and dependents in need of care, top athletes, and employed persons who on average cannot devote more than half of their working hours to their studies especially are taken into account. Enrollment in these programs is as part-time students.

§7 Degree program: structure, contents, curriculum and information

(1) The degree programs based on these General Regulations will coherently relate the objectives, the formats for instruction and learning, and the formats for testing and examinations. The objectives of a degree program must be described in terms of professional, social, methodological and personal expertise. Accordingly, modules are designed as building blocks of the degree programs in which these skills can be acquired by means of suitable formats for instruction and learning. The results and the success of the learning processes should be verified or demonstrated with the appropriate testing formats.

(2) Major or minor subdegree programs are generated by the participating teaching units. The specific partial degree program offering will define the name and content of the subject; it is not necessarily tied to just one department or teaching unit. Integration of different disciplines is possible as a specifically defined subject or joint interdisciplinary offering or through subject-defined import.

(3) The structure and example content of the degree program will be presented in every degree program and examination regulation. In addition, the modules are structured into groups (areas of study), e.g. in accordance with thematic aspects, degree of obligation, or level. Areas of study may be waived for major and minor subdegree programs. The Degree Program and Examination Regulations will be accompanied by a degree program plan in accordance with the template in Appendix 2, which shows the levels, the degree of obligation and the workload of the individual modules. In case of a potential start of study during winter semester as well as summer semester, two degree program plans have to be prepared accordingly.

(4) The departments will set up course-related websites where general information and regulations concerning the degree programs offered by the department are stored in their current form. The module handbook and the degree program plan(s) are also published there. If a program imports or exports modules, a list of the program's current imports and exports must also be published

there. The web pages will describe program requirements and should be structured and detailed enough to allow students to create study schedules based on them that can be taken independently.

(5) All courses for a degree program must be listed in the course catalog for Philipps-Universität Marburg, available via the homepage of the university, and must be assigned to one or more modules.

(6) The centrally offered modules for the study areas of Marburg Skills and Interdisciplinarity are regulated in joint Degree Program and Examination Regulations.

§8 General standard period of study, promotion of excellence and start of studies

(1) The standard general period of study for monobachelor and combined bachelor's degree programs at Philipps-Universität Marburg is usually six or eight semesters, taking into account periods of internship experience and the completion of the graduation thesis.

(2) Studyability within the general standard period of study must be ensured. This includes, in particular, the extensive freedom from overlap of courses and examinations in the range of courses offered. This is especially true for the compulsory module area and for frequently chosen compulsory elective modules and subject combinations. There must be sufficient and regular offerings to ensure studyability within the general standard period of study. Insofar as freedom from overlap cannot be guaranteed in other respects, timely and transparent information must be provided to applicants and students.

(3) In the case of eight-semester degree programs, the Degree Program and Examination Regulations may identify those modules whose passing is equivalent to an intermediate examination.

(4) For formal part-time courses of study or courses of study with a special design (e.g. dual or part-time courses of study), individual standard periods of study may be specified by the Degree Program and Examination Regulations.

(5) Degree programs may provide support for particularly high-achieving students, e.g.:

- a) a course structure and supervision that facilitate students' ability to graduate before the end of the standard period of study,
- b) allow particularly capable bachelor's students to complete modules in a consecutive master's degree program, subject to available capacity. These modules will not count towards the number of credit points (LP) to be earned in the program, nor will they count towards the overall grade of the mono or combined bachelor's degree program. They may be accepted upon admission to the appropriate master's degree program.

(6) The Degree Program and Examination Regulations must specify whether the degree program can be started in a winter semester and/or a summer semester.

§9 Study abroad

(1) Monobachelor degree programs and major subprograms of combined bachelor's degree programs should be designed in such a way that a study abroad of one semester organized in accordance with paragraph (2) can be integrated without extending the period of study. The Degree Program and Examination Regulations should indicate the time frame that is especially well-suited for study abroad in the respective degree program. It is possible and desirable for students to also return with achievements from their study abroad in the minor subprogram or to plan a study abroad through the teaching units of the minor subprogram.

(2) The departments and other responsible offices of Philipps-Universität Marburg will provide study abroad counseling. Prior to their stay abroad, students conclude a study contract (learning agreement) with their department(s) and with the foreign host university in accordance with the binding template from Philipps-Universität Marburg. The degree program to be completed abroad

as well as the credits to be earned upon successful completion of a module or course must be specified in this kind of learning agreement. Students agree to complete the agreed-upon program of study at the host university as an integral part of their degree program, and the department(s) will recognize the work completed. The learning agreement is binding on the parties involved. To conclude a learning agreement, it is essential that the targeted learning outcomes and skills largely coincide. It is not necessary that the content be the same.

(3) In justified exceptional cases, the learning agreement can be modified or adapted before and during the study abroad at the request of the student with the consent with the department(s). The consent of the foreign host university is also required.

(4) Departures from the commitments made in the learning agreement will be permitted after the fact only if they are not the student's fault and appropriate documentation is provided.

(5) To take into account potentially different semester calendars at Philipps-Universität and at foreign universities, module examinations should be scheduled in such a way that they can be completed by students before the start of their stay abroad or can be made up afterward. This applies vice versa to foreign students, who should be allowed to continue their studies seamlessly after returning to their home university by means of flexible examination organization.

§10 Modules and credits

(1) The course offerings are provided in modular form. Each module is originally regulated in a degree program and examination regulation and can be transferred to other degree program and examination regulations as an import module.

(2) In accordance with their degree of obligation, modules are designated as compulsory elective and elective modules. Compulsory modules may be provided only if they are offered with sufficient numbers of seats for all students.

In accordance with their levels and didactic function, modules are additionally marked as follows:

- a) Subject modules as basic modules, advanced modules, specialization modules, practical modules (§11) and final modules (§25).
- b) as modules for the "Marburg Skills" study area and/or the "Interdisciplinarity" study area (§12 and §13).

(3) Students' workload is represented by credits (Leistungspunkte, LP) in accordance with the European Credit Transfer and Accumulation System (ECTS). One credit (LP) corresponds to a total student workload in the classroom and independent study of 25 to a maximum of 30 hours of time. The concrete hourly value of a course of study is determined in each case in the module handbook, see §7(4) and §22(5f).

(4) The total effort required to achieve the goals of a semester is usually 30 credits. Deviations within the limits of up to 3 credits are possible but should be made up for within one academic year. Care must be taken to maintain a balanced workload throughout the course of study.

(5) In the interest of studyability, a module should normally comprise 6 or 12 credits; this applies in particular to modules that are in an exchange relationship with other degree programs. In the case of module sizes that deviate from this, the module size must be divisible by 3. Exceptions may be made in the case of mandatory external requirements, e.g. by professional associations. Modules with a volume of 3 credits must be avoided and are possible only in justified exceptional cases while maintaining an adequate and load-appropriate examination density of a maximum of 6 examinations per semester.

(6) Modules extend over one or, at maximum, two semesters. If modules extend over two semesters, the associated courses must be offered and attended in immediately consecutive semesters.

(7) The prerequisite for the award of credits is the successful completion of the entire module.

(8) Participation in a module can be made dependent on passing other modules. To maintain greater flexibility with regard to individual study planning and still support graduation within the standard period of study, only essential participation requirements can be defined.

(9) Modules beyond the intended credit scope of the degree program will be not planned and are not shown.

§11 Practical modules

(1) To improve labor market skills, degree programs may include internal and external practical or internship modules (Praxismodule). External practical modules are usually ungraded and earn only a “pass” or “fail”; internal practical modules are usually graded. More detailed provisions on internships in external practical modules can be made in addition to the module description in internship regulations as an appendix to the Degree Program and Examination Regulations.

(2) If the student has been unable to find an internship site despite efforts, the department may arrange a suitable external internship site within a reasonable time frame. In lieu of or in addition to this, the department can ensure that equivalent modules (internal offers) can be taken which are coordinated with the practical module in terms of the skills to be taught and in the assessment modalities (graded/ungraded).

§12 Modules of the study area “Marburg Skills”

(1) The “Marburg Skills” study area comprises 18 credits and is a mandatory component of all monobachelor and combined bachelor’s degree programs. It bundles both centrally offered modules for this area of study and those offered by the departments to students in all departments, enabling students to acquire interdisciplinary and general key expertise.

Students select a maximum of 6 credits from the central offerings and a minimum of 12 credits from the departmental offerings. Advanced subject modules may also be released for the Marburg Skills area of study. Thus, they can also be taken as compulsory elective modules for students of the providing subject. One of the aims of the central offering is the interdisciplinary cooperation among the subjects in democratic codetermination and for the examination of current social topics and challenges.

(2) Modules of a monosubject or of a major or minor subprogram as well as their modified and standard export modules, which must be available for the Marburg Skills study area, must each be regulated or identified in the export appendix for the Degree Program and Examination Regulations. The centrally offered modules of the “Marburg Skills” and “Interdisciplinarity” study areas are regulated in common degree program and examination regulations pursuant to §7(6).

§13 Modules in the “Interdisciplinarity” Area of Study

(1) In addition to a major subject, two minors and the “Marburg Skills” study area, the eight-semester combined bachelor’s degree program includes the “Interdisciplinarity” study area with a scope of 12 credits. The modules in this area of study are intended to have an orientation across fields, accommodating the wide range of possible individual subject combinations. The intention in this is to guarantee the strengths of interdisciplinary cooperation among subject fields in democratic codetermination and in dealing with current social issues and challenges. Modules in the “Interdisciplinarity” study area may also be opened to students in the six-semester combined bachelor’s degree program and the monobachelor degree programs in the “Marburg Skills” area of study. Within the framework of the “Marburg Skills” study area, these modules are then open to all students in principle, but priority will be given to students in the eight-semester combined bachelor’s degree program.

(2) Modules for a monosubject or of a major or minor subprogram as well as their modified and standard export modules, which must be available for the “Interdisciplinarity” field of study, will each be regulated or identified in the export appendix to the Degree Program and Examination

Regulations. The centrally offered modules of the “Marburg Skills” and “Interdisciplinarity” study areas are regulated in common degree program and examination regulations pursuant to §7(6).

§14 Module and event registration and deregistration

The Degree Program and Examination Regulations may stipulate that binding registration is required to participate in modules or in certain courses. Departments should announce on their websites for the degree program and in a timely fashion whether, by which procedure, and by what deadline a binding registration must be made along with deregistration procedures and deadlines. The Degree Program and Examination Regulations may provide for automatic examination registration.

§15 Access to compulsory elective modules or courses with limited participation options

(1) Registration caps may be set for compulsory elective modules and courses by means of a departmental council resolution, provided that this is absolutely necessary for the implementation of orderly teaching and degree program operations and for the achievement of the educational objective. Any cap on the number of participants will be announced in an appropriate manner well in advance of the start of the elective module or course.

(2) For a compulsory elective module or a course with limited capacity, there is no entitlement to participate provided that there is open capacity to take at least one other alternative compulsory elective module or course.

(3) If the number of registrations for an elective module or a course exceeds the number of available places, the selection is made by drawing lots. In all cases, hardship cases – in particular those as defined by §28(1 and 2) (Priority Group 1) and students with a special interest in participating (Priority Group 2) – should be given priority consideration in advance within the framework of available capacity. A special interest exists in particular for students:

- for whom the required elective module or course is required due to an internal specialization,
- where the module is intended as a subject module in the degree program,
- where the module is included in the “Interdisciplinarity” area of study of an eight-semester combined bachelor’s degree program,
- who did not receive a place in a previous semester despite having registered, even though the degree program curriculum provided for the compulsory elective module,
- who previously did not pass the compulsory elective module or course, if repeating the module or course is required to retake the examination.

If, in individual cases, the available places are not sufficient to give priority consideration to the two Priority Groups, students from Priority Group 1 must be admitted first; within each group, the decision will then be made by lot. The Degree Program and Examination Regulations may organize students with a particular interest in participation into subgroups within Priority Group 2.

§16 Use of modules across degree programs

(1) Within the framework of a degree program, modules can also be completed and recognized which, in terms of offering and examination rules, are based on the provisions of other degree programs (“import modules” from the perspective of the degree program within whose framework modules from other degree programs are offered; “export modules” from the perspective of the provider). To provide students with transparency regarding elective offerings and certainty regarding relevant examination modalities and creditability, the following basic rules must be followed:

1. Agreements between the departments on teaching imports and exports must be concluded with the help of the “Model Agreement on the Exchange of Modules” to ensure that they can be taken over the long term.
2. For modules offered for one’s own degree program and without modification for students of other degree programs (“original modules”), the Degree Program and Examination Regulations and, if applicable, regulations regarding admission restrictions by the respective offering degree program will apply.
3. Modules that
 - a) combine module components of a degree program to form a new module (“modified module”), or
 - b) consist of module components to form a “standard export module”, which is offered exclusively for export to other degree programs (except for modules in accordance with §12 and §13, these are usually also available to students from the offering degree program),
 must also be regulated within the framework of the offering degree program and its Degree Program and Examination Regulations.
4. In the case of “commissioned modules” offered by an exporting degree program specifically on behalf of the importing degree program, the Degree Program and Examination Regulations for the importing degree program will apply in departure from this.

(2) The Degree Program and Examination Regulations should contain modules available to students in the “Marburg Skills” study area and/or in the “Interdisciplinarity” study area.

§17 Coursework and compulsory attendance

(1) In contrast to examinations (Prüfungsleistungen), coursework (Studienleistungen) is characterized by the fact that no credits (Leistungspunkte) are awarded for completing it. Coursework remains ungraded. Coursework may be a prerequisite for admission to the module examination. If the module examination (e.g. an oral presentation) takes place prior to the completion of the coursework, the award of credits is dependent on the completion of the coursework. Coursework that a student has successfully completed cannot be repeated.

(2) The Degree Program and Examination Regulations may regulate the requirement of regular course attendance. Course attendance in itself does not count as coursework; it assesses only physical presence. Compulsory attendance should be imposed only if it is absolutely necessary to guarantee the acquisition of knowledge and skills associated with the module. The learning success of the course must be based on the participation of the students and can be achieved only through regular attendance, such as in applied laboratory work, exercises and seminars. Compulsory regular attendance is then a prerequisite for admission to the module examination or for the award of credits (Leistungspunkte). Attendance must be ascertained in an appropriate manner. If attendance is required, the maximum allowable absence rate is 20%. In cases of hardship, the examination committee may allow the missed time to be compensated upon justified request, e.g. by making up certain work.

III. Examination-related provisions

§18 Examination committee

(1) An examination committee (Prüfungsausschuss) appointed by the departmental council (Fachbereichsrat) is responsible for each degree program. It is permissible to form a joint committee among multiple degree programs.

(2) If a degree program is offered jointly by several departments, the Degree Program and Examination Regulations will usually stipulate that a joint examination committee be formed.

(3) Each examination committee must have at least five members, including three members who are professors, one member who is an academic research assistant (wissenschaftliches Mitglied), and one student. If larger examination committees are provided for, all groups should participate, and professors must constitute the majority. One substitute member will be elected for each member. The term of office for nonstudent members will be two years; for student members, one year. Reelection is possible.

(4) The members and deputy members will be appointed by the departmental council(s) on nomination by their respective group representatives. The examination committee will elect a chair and a deputy chair from among its members. She or he must be eligible to administer examinations.

(5) The examination committee will have quorum if at least half of its members or alternate members are present and the meeting has been duly convened. It does not meet in public. Resolutions are adopted by a majority of the votes of those present. In the event of a tie, the chair shall have the deciding vote. Secret ballots are not permitted for examination matters.

(6) In the case of examination matters that involve a member of the examination committee personally, his or her membership will be suspended with respect to that matter and he or she will be excluded from deliberation and decision-making on that matter.

(7) The members of the examination committee have the right to be present at oral examinations. This right does not extend to the deliberations and announcement of the grade.

(8) The members of the examination committee are subject to official secrecy. They must be sworn to secrecy by the chair, unless they are civil service employees.

§19 Duties of the examination committee

(1) The examination committee is responsible for ensuring that the provisions of the Degree Program and Examination Regulations are observed. In particular, it has responsibility for the following duties:

1. Organizing the entire examination process;
2. Appointing examiners and observers (Beisitzer/Beisitzerinnen);
3. Deciding on permission to take examinations (Prüfungszulassungen);
4. Deciding on recognition (Anerkennungen) and credit (Anrechnungen) in accordance with §21;
5. Issuing requirements to make up credit for coursework and examinations (Studien- und Prüfungsleistungen) in the context of recognition under §21(6);
6. Submitting placement recommendations for transfer students for submission to the Registrar's Office (Studierendensekretariat);
7. Issuing the certificate, diploma, transcript of records, diploma supplement and placement chart in a timely fashion;
8. Archiving the dataset using a template provided by the administration;
9. Reporting annually to the departmental council and the office the dean (Dekanat), in particular regarding the development of program duration, student demand for the various compulsory elective modules including module import and exports, and the allocation of module and overall grades;
10. Supervising and controlling the administration of examinations;
11. Submitting suggestions to reform Degree Program and Examination Regulations.

(2) The examination committee may delegate the recognition of coursework and examination credits and other duties to the chair. The examination committee may delegate the responsibility for the recognition of credits in the context of study abroad programs pursuant to §9 to the ECTS

Officer, who will carry out the recognition work on behalf of the examination committee. The chair of the examination committee and, if applicable, the ECTS Officer will consult the committee in all cases of doubt.

(3) To perform individual duties, in particular for the ongoing administration of examinations, the committee will otherwise make use of its office (Examinations Office, Prüfungsbüro).

(4) Individual decisions by the examination committee must be immediately communicated in writing to the students involved. Notices must be accompanied by instructions on how to appeal.

§20 Examiners and observers

(1) Only professors or other persons authorized to administer examinations in accordance with §22(2) HessHG may be appointed as examiners (Prüfer/Prüferinnen). Only persons who have passed at least the relevant graduation examination or a comparable examination will be appointed as observers (Beisitzer/Beisitzerinnen).

(2) For written examinations, the examination committee will normally consist of one examiner. The written thesis and written examinations, which cannot be repeated and which may lead to the loss of the right to take the examination, must be assessed by two examiners.

(3) Oral examinations must be administered either by several examiners or by one examiner in the presence of an expert observer. Minutes must be taken. The observer must be heard before the assessment is determined.

(4) The examiners and the observers are subject to official secrecy. They must be sworn to secrecy by the chair of the examination committee, unless they are employed as civil servants.

§21 Recognition of coursework and examination credits

(1) In the event of a change of postsecondary institution or degree program, coursework and examinations taken at a higher education institution (Hochschule) or a state or state-recognized vocational college (Berufsakademie) will be recognized if there is no significant difference between them and the credits (Leistungen) they are intended to replace.

Significant differences as defined under clause 1 will exist in particular if coursework and examination credits differ significantly from the respective degree program at Philipps-Universität Marburg in terms of the qualification goals, scope and requirements. This should not be a schematic comparison but rather an overall consideration and evaluation, with particular attention to the qualification goals achieved.

A reversal of the burden of proof applies to recognition. If the university is not able to prove the substantial difference, the coursework and examination achievements must be recognized.

The applicant is obligated to provide sufficient information for the assessment (information obligation).

(2) Knowledge and skills acquired outside of institutions of higher education may be awarded credit (angerechnet) toward a higher education degree program if the knowledge and skills to be awarded credit are equivalent to the coursework and examinations they are intended to replace and if the criteria for awarding credit have been reviewed as part of the accreditation process pursuant to §14(2) HesseHG. In total, no more than 50% of the examination credits required for the degree program may be replaced by the awarded credit. §28 and §60 HesseHG remain unaffected.

(3) If program and examination credits are recognized, the grades – insofar as the grading systems are comparable – shall be adopted and included in the calculation of the overall grade in accordance with §30. The awarded credits (anerkannte Leistungspunkte) specified in the Degree Program and Examination Regulations are included with the recognized credits. In the case of

noncomparable grading systems, only the remark “passed” is included. Awarded credit will be identified as “recognized” (anerkannt) on the transcript, grade transcript and full transcript of records.

(4) The final modules are modules that characterize the degree program in a special way. Recognition is excluded. This does not apply to final modules taken at another university under a prior contractual agreement.

(5) Decisions on the recognition of credits are made by the applicable examination committee. The applicant shall submit to the examination committee the documents required for recognition, showing the assessment, credit points and dates of all examination credits that he or she has previously earned at another degree program or at other universities. The documents should also show which examinations and coursework were not passed or repeated.

(6) If the requirements of paragraphs 1 and 2 in conjunction with paragraph 3 are met, there is a legal entitlement to recognition.

(7) If recognitions are granted, they can be linked to conditions regarding study and examination achievements that need to be made up. The applicant must be notified in writing of any conditions and any deadlines for fulfillment of the conditions.

(8) Failed attempts in degree programs will be recognized if they would have been recognized if they had been passed.

§22 Module list, import and export module list, and module manual

(1) A binding component of the Degree Program and Examination Regulations is a module list (see Appendix 3), which includes all modules offered within the framework of the degree program as well as the English translation of the module title in each case. Changes to the regulations made in the module list are only permissible within the framework of an amendment to the Degree Program and Examination Regulations.

(2) Within the framework of the compulsory elective modules, the module list in accordance with paragraph 1 may also contain one or more modules that leave room for alternating content with specified examination requirements. On the one hand, this is intended to create an opportunity to integrate current developments in the field of research into the degree program without changing the Degree Program and Examination Regulations, and on the other hand, to create a platform to give junior and visiting scientists the opportunity to offer events within the framework of the degree program.

(3) “Import modules” as defined by §16 must be listed in accordance with the template in Appendix 4, insofar as the required specification is already possible when the Degree Program and Examination Regulations are adopted. The catalog of eligible courses may be modified or supplemented by the examination committee, especially if the courses offered by the exporting programs change. Such changes will be announced by the examination committee in a timely fashion on the course-related website. In addition, the examination Committee may approve further import modules beyond the regular offering in individual cases upon justified application by the student; this requires that the offering department or institution also agrees.

(4) Original modules that can also be completed as part of other degree programs, as long as this has been agreed upon with the department(s), must be listed in the Appendix Export Module List. “Modified modules” and “export-only modules” as defined by §16(1)(3) must be listed in accordance with the specimen in Appendix 5.

(5) In addition to the module list, a module manual must be prepared for each degree program. This is not part of the Degree Program and Examination Regulations but serves as ongoing information for students and is necessary for accreditation. The module manual contains the detailed module descriptions in accordance with the template used at Philipps-Universität Marburg. It includes the modules in accordance with paragraphs 1 and 2 and, if applicable, in

accordance with paragraph 4. To the extent that no regulations of the module lists in accordance with paragraph 1 and, if applicable, in accordance with paragraph 4 are affected, the module descriptions can be changed without the need to change the Degree Program and Examination Regulations.

(6) The module list with the import modules in accordance with paragraph 3 as well as the module handbook in accordance with paragraph 5 must be published in their current form on the respective degree program website of the Philipps-Universität Marburg. In case of changes or updates of this study information, the previous versions should be archived on the respective degree program website with the indication of their validity period.

§23 Examinations

(1) As a rule, examinations may only be taken by regular students of the Philipps-Universität Marburg who are registered at the time of the examination and who have not lost their right to take the examination. The module, within the framework of which the performance in question is rendered, must either be assigned to the degree program regulated by the Degree Program and Examination Regulations or as an import module in accordance with §16(1) to another degree program or be offered by a department (Fachbereich) or an academic unit (wissenschaftliche Einrichtung) at Philipps-Universität Marburg in accordance with the regulations of these regulations or, if it is a module of another university, be contractually assigned to the degree program within the framework of a university cooperation. §60(5) HesseHG (Profoundly gifted and talented students) remains unaffected.

(2) Module examinations are taken during the course of study. With them, the respective module is completed. Through the module examination, the candidate should demonstrate that he or she has achieved the qualification objectives defined in the module list.

(3) Modules usually conclude with a single module examination. If a degree program and examination regulation provides for partial module examinations, it is generally necessary to pass all partial module examinations to pass the module. Insofar as the Degree Program and Examination Regulations permit a compensation of grades between the module components, in the case of repetition of failed partial module examinations, the most recent grades earned count. The repetition of a partial module examination is not permitted if it has already been passed or could be compensated by another partial module and thus the module has been passed. In the case of grade compensation, the Degree Program and Examination Regulations may stipulate that certain partial examinations must be passed or that no partial examination may be assessed with 0 points in accordance with §30(2) in order for the module to be passed. In the module list, the respective weighting of the partial module examinations to the overall grade for the module, expressed in credits (Leistungspunkte), must be indicated.

(4) No more than a total of six module examinations or partial module examinations should be scheduled per semester in accordance with the standard curriculum.

(5) The module examinations and, if applicable, partial module examination will take place in oral, written or another format in accordance with §24. The format of the module examinations and, if applicable, partial module examinations of the individual modules must be regulated in the module list (Appendix 3) or across modules in §24 of the Degree Program and Examination Regulations. The format for examinations must be specified. Up to three variants can be named if the examination formats are equivalent in what they require, provided the examination conditions (e.g. preparation time and level of the examination) are to be equivalent over the long term. If multiple examination formats are planned, the examination format on the respective examination date will be determined by the examiner and announced along with the date. The duration of the examination or the time required to complete the examination should be specified with a time span either generally for all intended forms of examination in §24 of the Degree Program and Examination Regulations or, if possible, quantified for the individual examinations on the module list. The scope must also be stated for written examinations that are not supervised examinations.

(6) Participation in module examinations and, if applicable, partial module examinations requires permission to take the examination after a prior binding registration in accordance with §26(4). A provision for implicit examination registration may be set forth (§14 clause 3).

(7) Students in the same degree program are entitled to listen in on oral examinations. This does not apply to the consultation and the announcement of the examination result. Depending on the space available, the number of listeners may be limited. At the request of the candidate, the public may be excluded.

(8) The examiner shall decide on the aids that may be used in an examination. A list of permitted aids must be announced in a timely fashion before the examination.

(9) If the first examination grade (Prüfungsleistung) in a module is not a passing grade or has been assessed as “insufficient” (nicht ausreichend) – or if it is found to be “insufficient” (nicht ausreichend) as defined by §29(1) – withdrawal from the module will no longer be possible; the Degree Program and Examination Regulations may make use of the option under §32(3) General Regulations so that students can have compulsory elective modules irrevocably declared as failed without further examination attempts on application and so that a change of such compulsory elective modules is possible in up to three cases. As long as only coursework has been completed and no examination grade earned, it will remain possible to change module.

§24 Examination formats and durations, working time, scope

(1) It must be ensured that the format of the examinations is suitable for assessing the acquisition of the respective expertise provided for.

(2) Examinations are taken as:

1. Written examinations (e.g., in the form of written examinations, term papers, written assignments, minutes, thesis papers, reports, drawings and descriptions);
2. Oral examinations (e.g., in the form of individual or group oral examinations, specialized discussions, colloquia); in the case of group examinations, the group size is limited to a maximum of five students;
3. Other examination formats (e.g., in the form of seminar lectures, papers, presentations, software creation, qualitative and quantitative analyses, products or preparations).

(3) The Degree Program and Examination Regulations should provide for students to complete modules with different forms of examinations during the degree program.

(4) The Degree Program and Examination Regulations shall specify the processing time for the preparation of written examination papers as well as their scope, the duration of the supervised papers and the duration of the oral examinations. The duration of examinations should be 60 to 120 minutes for written examinations and 20 to 30 minutes for oral examinations (per student). Term papers should have a minimum of two and a maximum of four weeks of working time (in the sense of a “standard examination period”, which is equivalent to 80 to 160 hours). The total time provided to work should cover a longer period of time; the same applies to other written examination papers that are not prepared under supervision.

(5) For multimedia-based written examinations (“e-examinations”), the provisions set forth in Appendix 6 apply.

(6) For multiple-choice examinations (“choose-an-answer examinations”), the provisions under Appendix 7 shall apply.

(7) Oral examinations may be conducted as electronic distance examinations in accordance with the Statutes for the Conduct of Electronic Distance Examinations of Philipps-Universität Marburg dated 12 October 2022, as amended.

§25 Bachelor's thesis

(1) The bachelor's thesis (graduation project) is a compulsory part of every monobachelor and every combined bachelor's program.

(2) The bachelor's thesis is an examination paper with which the candidate must demonstrate an ability to work on a defined problem from the subject area of the range of subjects considered for the degree program within a given period of time under supervision and following scientific and academic methods. The Degree Program and Examination Regulations describe the examination objective of the thesis with specific reference to the overall qualification aimed for with the course of study. The scope of the bachelor's thesis is 12 credits (Leistungspunkte).

(3) In the case of combined bachelor's degree programs, the bachelor's thesis should always be written in the subject of the major subprogram. In exceptional cases, an option should be provided upon request to complete the bachelor's thesis in the minor subprogram. A teaching unit that offers a bachelor's thesis in the minor subprogram ensures that the 48 credits (LP) for the subject and the 12 credits (LP) for the bachelor's thesis are sufficient to gain access to a consecutive master's program at Marburg. The option of writing the bachelor's thesis in the minor subprogram must in principle have been reviewed in advance and anchored in the Degree Program and Examination Regulations. In this case, students must submit an appropriate application to the examination committees of the subprograms and participate in a counseling session. They must be advised individually in the minor subprogram, including possible consequences, e.g., for a subsequent master's degree.

(4) The Degree Program and Examination Regulations may permit final theses in group work. In the case of theses written by several students, the contribution of the individual candidate to be evaluated as an examination performance must be clearly distinguishable and assessable on the basis of the indication of sections, page numbers or other criteria that enable a clear delimitation.

(5) The Degree Program and Examination Regulations define the conditions under which admission to the Bachelor's thesis can take place.

(6) The candidate will propose an adviser and a person authorized to conduct examinations as the first reviewer for the bachelor's thesis. The candidate also has the right to propose the second reviewer. These proposals do not establish an entitlement. The adviser and the first reviewer may be the same person. The first reviewer must be appointed by the examination committee for the assessment of bachelor's theses. The topic of the bachelor's thesis will be submitted to the examination committee by the first reviewer and assigned by the examination committee. If the candidate does not find an adviser and a first reviewer, the chair of the examination committee will appoint the adviser and the first reviewer and ensure that a topic for the bachelor's thesis is issued in a timely fashion.

(7) The topic of the graduation thesis must be of such a nature that it can be worked on within the allotted time. The processing time for the bachelor's thesis is specified in the Degree Program and Examination Regulations. Notwithstanding §28, an extension is possible by a maximum of 20% of the working time (e.g., due to unforeseen problems in obtaining literature or data); it may not lead to the award of additional credits (Leistungspunkte). The thesis-writing time begins upon issuances of the topic; the issue date must be recorded. The topic should be issued in a timely manner such that, even if an extension of the thesis-writing time is granted, there is no extension of the program duration.

(8) The topic can be returned in only once, and only within the first two weeks of the working period. A new topic must be submitted immediately but within four weeks at the latest. Once the topic has been issued, the scheduled working time resumes.

(9) The bachelor's thesis can be carried out at an external department or at an external academic institution in Germany or abroad, provided that academic supervision is guaranteed. The decision will be made by the examination committee.

(10) The bachelor's thesis must be submitted by the deadline to the examination committee or an office designated by the examination committee. The Degree Program and Examination Regulations regulate how many copies and in what form they must be submitted. The time of submission must be recorded in the records. When submitting the thesis, the candidate must give written assurance that he or she wrote the thesis independently and did not use any sources or aids other than those indicated. If the bachelor's thesis is not handed in on time, it will be considered to earn a grade of "insufficient" (0 points) in accordance with §30(2).

(11) The bachelor's thesis must be evaluated by two examiners. The examination committee forwards the bachelor's thesis to the first reviewer. At the same time, the examination committee appoints another reviewer from the group of authorized examiners for a second evaluation and forwards the thesis to that person. At least one of the two reviewers should be authorized to conduct examinations at the relevant department at Philipps-Universität Marburg. The review should be available no later than four weeks after submission of the thesis.

(12) If both evaluations come back with assessments either less than 5 points or greater than or equal to 5 points, the evaluation of the bachelor's thesis is determined by averaging. If, in this case, the two assessments do not differ by more than three points in accordance with §30(2), the average of the two assessments will be calculated in accordance with §30(3)(clauses 2 and 3); otherwise, the examination committee will arrange for an additional assessment, and the average of all three assessments will be calculated in accordance with §30(3)(clauses 2 and 3). If one of the assessments is less than 5 points and the other is greater than or equal to 5 points, the examination committee will also arrange for another assessment. The graduation project grade is then the median of the three grades.¹

(13) The bachelor's thesis has not passed if the overall assessment is not at least 5 points ("sufficient" (ausreichend)) in accordance with §30(2); it can be repeated once. §32(2) will not apply. The examination committee will ensure that the candidate is given a new topic within six weeks of being notified of the failure. The topic may be returned only within the period specified in paragraph 8, clause 1 if the candidate did not make use of this option when first preparing the bachelor's thesis. It is not possible to repeat the bachelor's thesis a second time.

§26 Examination dates; examination registration and deregistration

(1) The examination committee will announce the periods and dates of the examinations and the repeat examinations, which are equally valid for all participants of a module. Examination dates to be agreed upon individually (such as presentations) will be listed in the course catalog with the note "n. V." (by arrangement).

(2) Examinations will be administered within the framework of the respective module courses or immediately thereafter. If examinations are administered after module courses, they should generally be offered in a two- to three-week examination period at the end of the lecture period or at the beginning or end of the subsequent lecture-free period. As a rule, examinations should be administered on the same day of the week and at the same time as the corresponding module course. Examination papers such as term papers should also be scheduled for the lecture-free period.

(3) For the repetition of examinations, the first repetition date will be set in such a way that, in the case of successful participation, continued study in the following semester is guaranteed.

(4) Binding registration is required for participation in an examination. A provision for implicit examination registration may be set forth (§14 clause 3). The examination committee will announce the deadlines and the form of registration in an appropriate manner no later than 4 weeks before the

¹ The median is the score that is in the middle when the three scores are ordered by size. Example: If the first and second scores are 4 and 5 points and a third-party reviewer gave 5 points: Median = 5 points.

beginning of the registration period. Permission to take the examination will be denied if the registration deadline is not met or if examination permission requirements are not met.

(5) The Degree Program and Examination Regulations may provide that a binding examination registration may be withdrawn without giving reasons. In this case, the examination committee will announce the deadlines and the form of deregistration along with the corresponding regulations for registration.

(6) The Degree Program and Examination Regulations may provide that in the event of a failed examination or withdrawal from an examination with justification, an ex officio registration will be made for the subsequent date. §29 remains unaffected by this.

(7) Upon application with justification to the examination committee, alternative dates will be set for examinations that cannot be taken due to limitations on work for religious reasons. Proof of membership in the appropriate religious community must be submitted with the application. The application must be submitted no later than four weeks before the examination date.

§27 Time requirements to earn credits

The Degree Program and Examination Regulations cannot stipulate that students must complete certain modules or certain minimums of credits within subject semester limits to be specified in more detail.

§28 Family support, accommodations due to hardship and informal part-time study

(1) In courses and examinations, consideration must be given to the stress caused by pregnancy and raising children, by caring for relatives in need, and by a student's disability or chronic illness. The nature and severity of the hardship must be proved by the student in a timely fashion to the person responsible or to the person responsible named in the Degree Program and Examination Regulations, along with suitable documentation. In cases of doubt, the examination committee will decide upon written petition. In cases of illness, the examination committee may require a medical certificate from a public health officer. It must be made possible for students to utilize statutory maternity protection periods and parental leave.

(2) If a student can credibly demonstrate that he or she is unable to take the examination in whole or in part in the scheduled form due to a disability, a chronic illness, the care of dependents in need, pregnancy, or the raising of children, the examination committee will provide accommodations for these by taking appropriate measures, such as an extension of the test-taking time or a different arrangement of the examination procedure.

(3) In accordance with the applicable legal regulations, upon application, the degree program may be conducted in whole or in part as informal part-time study, provided that the Degree Program and Examination Regulations of the respective degree program do not prohibit informal part-time study. In the case of an approved informal part-time study, there is no entitlement to the provision of special teaching and study opportunities. In all cases, academic advising is strongly recommended before initiating informal part-time study.

§29 Default, withdrawal, deception, breach of order (Ordnungsverstoß)

(1) A course (Studienleistung) will be considered failed (nicht bestanden) or an examination (Prüfungsleistung) will be graded "insufficient" (nicht ausreichend) (0 points) in accordance with §30(2) if the candidate misses an examination date that is binding on him or her without cause (ohne wichtigen Grund) or if he or she withdraws without cause from a course or examination that he or she has already started. The same applies if a course or examination is not completed within the specified completion time.

(2) Notice of the cause asserted for the failure or withdrawal must be given in writing without delay and must be credible. In the case of illness, the Degree Program and Examination Regulations for

examinations may stipulate that a doctor's note or official medical certificate must be submitted. In this case, any test results that already exist must be recognized.

(3) If a candidate attempts to influence the result of a course or examination by cheating or using unauthorized aids, the course or examination in question will be considered "insufficient" (nicht ausreichend) (0 points) in accordance with §30(2). Any candidate who impedes the proper execution of a course or examination may be banned from continuing the course or examination by the respective examiner or adviser; in this case, the course or examination will also be considered "insufficient" (nicht ausreichend) (0 points) in accordance with §30(2). In serious cases, the examination committee can exclude the candidate from taking further examinations such that the examination entitlement in the degree program expires.

(4) Decisions in accordance with paragraphs 1 to 3 must be communicated to the candidate in writing without delay, they must be substantiated, and they must be accompanied by instructions on how to appeal.

§30 Assessment (Leistungsbewertung) and calculating a grade (Notenbildung)

(1) The grades for the individual examination assessments will be determined by the respective examiners.

(2) A grading system is used that correlates points (Punkte) to grades (Noten). The examination grades must be assessed with 0 to 15 points in accordance with the following table:

(a)	(b)	(c)	(d)
Points (Punkte)	Assessment in the traditional grading system	Grade in words	Definition
15 14 13	0.7 1.0 1.3	Very good/ magna cum laude (sehr gut)	Outstanding performance/ summa cum laude (hervorragende Leistung)
12 11 10	1.7 2.0 2.3	Good/ cum laude (gut)	Achievement that is significantly above the average requirements
9 8 7	2.7 3.0 3.3	Satisfactory (befriedigend)	Achievement that meets average requirements
6 5	3.7 4.0	Sufficient (ausreichend)	Achievement that, despite its shortcomings, still meets the requirements
4 3 2 1 0	5.0	Insufficient (nicht ausreichend)	Achievement that no longer meets the requirements due to significant shortcomings

(3) Assessments for modules comprising several partial examinations in accordance with §23(3) are calculated from the points (Punkte) of the partial examination grades weighted by credits (Leistungspunkte). The values determined during averaging are rounded, and all decimal places are deleted. Round up to the nearest whole number if the tenths are .5 or greater; otherwise round down. However, for values greater than or equal to 4.5 but less than 5.0, round down to 4 points.

(4) A student has passed an examination graded in points if at least 5 points have been earned.

(5) In deviation from paragraph (2), external practical modules are generally grade as “passed”/”not passed” (bestanden/nicht bestanden). The Degree Program and Examination Regulations may stipulate that other modules in addition to the external practical modules are not assessed with points (i.e. remain ungraded). The total amount of modules graded “passed”/”not passed” will be limited to a maximum of 25% of the total credits that must be earned in the major subject portion of the bachelor’s degree program (102 credits (LP) in the major, 48 credits (LP) in the minor, and 150 credits (LP) or 210 credits (LP) in the six- or eight-semester monobachelor degree programs, respectively). In addition, the study areas of “Marburg Skills” as well as “Interdisciplinarity” are ungraded and are not included in the calculation of the final grade. Graded subject modules may be included in the “Marburg Skills” and “Interdisciplinarity” areas of study; the module grade is not considered in these areas of study.

(6) The overall assessment for the bachelor’s examination in points, in accordance with column (a) of the following table, is generally calculated from the mean value of the module assessments weighted by credits (LP); the same applies to the overall evaluation of the partial courses of study. Modules not assessed with points in accordance with paragraph 5 are disregarded. The total point value is shown to one decimal place, and all following decimal places are deleted without rounding. The overall evaluation of the bachelor’s examination must also be expressed in accordance with the following table as a decimal grade following column (b) and in words following column (c).

(a)	(b)	(c)
Average Point Value	Decimal Grade	Assessment
14.9–15.0	0.7	Excellent/ summa cum laude (ausgezeichnet)
14.6–14.8	0.8	
14.3–14.5	0.9	
13.9–14.2	1.0	Very good/ magna cum laude (sehr gut)
13.6–13.8	1.1	
13.3–13.5	1.2	
13.0–13.2	1.3	
12.7–12.9	1.4	
12.5–12.6	1.5	
12.2–12.4	1.6	Good/ cum laude (gut)
11.9–12.1	1.7	
11.6–11.8	1.8	
11.3–11.5	1.9	
10.9–11.2	2.0	
10.6–10.8	2.1	
10.3–10.5	2.2	
10.0–10.2	2.3	
9.7–9.9	2.4	
9.5–9.6	2.5	
9.2–9.4	2.6	Satisfactory (befriedigend)
8.9–9.1	2.7	
8.6–8.8	2.8	
8.3–8.5	2.9	
7.9–8.2	3.0	
7.6–7.8	3.1	
7.3–7.5	3.2	
7.0–7.2	3.3	
6.7–6.9	3.4	
6.5–6.6	3.5	

6.2–6.4	3.6	Sufficient (ausreichend)
5.9–6.1	3.7	
5.6–5.8	3.8	
5.3–5.5	3.9	
5.0–5.2	4.0	

(7) If more credits are earned in an elective than are designated, those modules completed first will be considered in determining the final grade; if more than one module is completed in the same semester, the ones with higher grades will count. The Degree Program and Examination Regulations may provide for regulations deviating from clause 1. If an individual module results in not only achieving but exceeding the credits designated for the elective, that module will be weighted and reported only with the credits (Leistungspunkte) necessary to achieve the designated credits.

(8) A grading table (Einstufungstabelle) will be compiled using the overall scores of the comparison cohort over the past four semesters, breaking down the statistical information on the distribution of final grades earned by graduates. This will summarize what percentage of students earned what grade. These grading tables will be given to graduates along with other graduation documents. A group size of at least 30 graduates is required to create the comparison cohort. If this is not achieved in at least three to a maximum of six semesters, other related courses will be used. An ECTS grading table will be created for the first time when the described prerequisites are met.

§31 Nonbinding examination option

There is no provision for a nonbinding examination option.

§32 Repetition of examinations

(1) Passed examinations cannot be repeated.

(2) The Degree Program and Examination Regulations regulate whether failed examinations can be repeated once, twice or three times. The Degree Program and Examination Regulations may specify modules in which further repetitions are possible.

(3) The Degree Program and Examination Regulations may stipulate that, in the case of a total of three compulsory elective modules that have been definitively failed, a single change is possible in each case. This includes the case of §23(9), in which students can have a compulsory elective module irrevocably declared as definitively failed without further examination attempts upon application and thus make use of the provision in clause 1.

(4) §25(8)(clause 1) (bachelor's thesis) and §23(3)(clause 4) (Compensated partial module examinations) remain unaffected by this.

§33 Loss of the right to take the examination and definitive failure

(1) The right to take examinations in the degree program for which the student is enrolled is definitively lost in particular if:

1. An examination has not been passed after exhausting all repeat attempts, unless it is an examination in a module as defined by §32(3);
2. A serious case of fraud as defined by §29(3)(clause 3) exists. Before a decision is made, the candidate must be given the opportunity to respond.

(2) A notice of final failure and the associated loss of the right to retake the examination will be issued, which will be accompanied with instructions on how to appeal.

§34 Invalidity of examination grades

(1) If the candidate has cheated on an examination and this fact becomes known only after the bachelor's diploma has been issued, the grade on the examination may be corrected or the bachelor's examination may be declared "not passed" (nicht bestanden).

(2) If the prerequisites for taking a module examination were not fulfilled without the candidate intending to commit fraud with regard to this, and if this fact becomes known only after the certificate has been issued, this deficiency is resolved by passing the examination. If the candidate has obtained admission to an examination by deception, the module examination is considered "insufficient" (nicht ausreichend) (0 points) in accordance with §30(2).

(3) The candidate must be given the opportunity to respond before a decision is made.

(4) The incorrect certificate (Zeugnis) shall be withdrawn and, if necessary, a new one issued. The diploma (Urkunde), the diploma supplement (Diploma-Supplement) as well as the transcript of records and the complete grade transcript (Leistungsnachweis) must also be returned along with the incorrect certificate (Zeugnis) if the bachelor's examination was declared "not passed" due to fraud.

§35 Certificate (Zeugnis)

(1) The candidate will immediately receive a certificate of the passed bachelor's examination, if possible within four weeks, in accordance with the binding templated used at Philipps-Universität Marburg. The certificate for the bachelor's examination must indicate the modules with points and credits earned, the topic of the graduation thesis and the awarded points as well as the overall evaluation in points and the grade in accordance with §30(6).

(2) The Degree Program and Examination Regulations may stipulate that the bachelor's degree certificate must indicate major fields of study.

(3) In major and minor subdegree programs, the overall grade achieved in the subdegree program must also be reported.

(4) The certificate will be signed by the chair of the examination committee; for the two combined bachelor's degree programs, it is signed by the chair of the examination committee of the major subprogram. The certificate bears the date on which the last examination grade was earned.

(5) If a candidate has definitively not passed the examination, the examination committee will issue him or her a certificate upon request containing the module examinations taken and their grades and the number of credits earned and indicates that the examination is definitively not passed.

(6) In addition, an English translation of the certificate will be issued (see binding templated used at Philipps-Universität Marburg).

§36 Diploma (Urkunde)

(1) At the same time as the bachelor's examination certificate (Zeugnis), the candidate will also receive the bachelor's diploma (Urkunde) with the date of the certificate. It certifies the awarding of the academic degree (see binding templated used at Philipps-Universität Marburg). The diploma (Urkunde) is signed by the chair of the examination committee and the dean (Dekan/Dekanin) and bears the seal of Philipps-Universität Marburg; in the two combined bachelor's degree programs, it is signed by the chair of the examination committee and the dean of the major subprogram.

(2) An English translation of the certificate will also be issued.

§37 Diploma supplement

Together with the certificate and the transcript, a diploma supplement is issued in accordance with the international requirements; the text agreed upon between the German Conference of University Presidents (Hochschulrektorenkonferenz) and the Standing Conference of the State

Ministers of Culture in the Federal Republic of Germany (Kultusministerkonferenz) must be used in the currently valid version (see binding template used at Philipps-Universität Marburg). An English-language translation will also be issued. A grading table will be issued as an attachment to the diploma supplement in accordance with §30(8).

§38 Transcript of records and complete grade record

(1) The candidate will be issued a certificate of passed examinations in the form of a data transcript (Transcript of Records) following the ECTS standard (see binding template used at Philipps-Universität Marburg). Upon completion of the degree program, a transcript of records will be issued along with the certificate, diploma and diploma supplement. An English-language translation will also be issued.

(2) Upon request, the candidate will be issued a complete transcript of all grades earned in the degree program (including failed attempts and withdrawals) (see binding template used at Philipps-Universität Marburg). An English-language translation will also be issued.

IV. Final provisions

§39 Inspection of the examination documentation

Upon request, the candidate will be granted access to his or her examination documentation, including the assessment on the bachelor's thesis and the examination records, promptly after the announcement of examination results. The examination committee will determine the place and time of inspection.