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| Philipps-Universität – The president– II B – 35032 Marburg - Germany[Anschrift Serienbrief] | [Fachbereich/FB-freie Einrichtung][Abteilung][Sachbearbeiter/in]Switchboard: 06421 2820Tel. 06421 / 28Fax 06421 / 28Email: Website: [www.uni-marburg.de](http://www.uni-marburg.de)Room File No.:  |
|  | Marburg, Germany, 17 June 2010 |

**Subject: Your application on [Datum] for our position;**

**Ref. No.: [...]**

**here: [Berufsbezeichnung]**

Dear [Anrede Serienbrief],

We are pleased to confirm that we have received your application for the position of

**[Berufsbezeichnung]**

in the department of [Bereich].

We will do our best to conduct the selection and recruitment process in a timely manner. We will inform you of the result once we have completed the selection process at the latest.

Please note that in accordance with the European General Data Protection Regulation (GDPR) and the Hessian Data Protection and Freedom of Information Act (HDSIG) your personal data will be stored and processed electronically. For more detailed information, please read our privacy statement for application procedures on our website at [www.uni-marburg/karriere](http://www.uni-marburg/karriere) under *Information for applicants concerning personal data processing during the application process*.

On behalf of the president

[Name]