

Information Sheet: QualiCheck Feedback

QualiCheck Feedback – What`s that?

QualiCheck Feedback consists of a variety of workshop methods for a specific group of students in a study program. In a moderated workshop setting (of up to 20 persons), creative discussion methods (e.g. mind maps, brainstorming, etc.) will be used in order for participating students to provide spontaneous feedback on predetermined topics.

Who will be interviewed?

Students of a specific study program, module or semester of study can be asked to participate, depending on the topic.

What will be asked?

Every workshop is tailored to the individual needs and requirements of the study program or module. Questions can range from very broad (e.g. "Good/bad aspects of your studies?") to highly specific (e.g. "Does support and counselling at the department work well? What could help you even more?").

How will the survey be conducted?

The workshop is a moderated setting. In formats of (small) groups or individual contemplation, students are asked to discuss single questions. They then write them down and discuss their answers with all other participants. The Quality Assurance team will document the results via photography (of posters) and audio recordings (of the discussions). Taking all this into account, a content analysis will be conducted and compiled into a report. This report will be first made available to the participating students for a final check and afterwards will be send to the involved faculty members for further discussion and deriving measures to advance the study program.

What about my anonymity?

In order to secure your anonymity, we take several precautions: from not documenting individual names or other personal data during the workshops, separating the different status groups (e.g. no faculty members will be present during the workshops), to giving you the opportunity to review the final report for identity revealing information.

How can I participate?

If you are part of the relevant group, you will be asked (via email or direct address) to join an ILIAS course. We use this course to give you all the information you need. The workshop will take place either in presence at the university or via online session in BigBlueButton.

Further questions?

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