

# Cheat Sheet: Recognising Phishing

## E-Mail - Checklist

Delete or report emails to [virenwarndienst@hrz.uni-marburg.de](mailto:virenwarndienst@hrz.uni-marburg.de), if you can answer one or more of the following questions with 'no'.

- Do you know the author?
- Is the e-mail address correct or trustworthy?
- Does the e-mail refer to me (and my name)?
- Am I being addressed specifically?
- Are grammar, sentence structure and spelling correct?
- Do links contained in the e-mail lead to a trustworthy site?
- Are the attachments included trustworthy?

### Note:

Be particularly careful when pressure is built up on you or you are asked for login details!

## Recognising phishing links

- Which page does the link lead to? -> Check links!
- Are there any typos or misspellings?
  - ▶ uni-marbrug.de
- IMPORTANT The third '/' is preceded by the main address, which is accessed from right to left
  - ▶ <https://uni-marburg.de.malware.com/xxx>
  - ▶ i.e. this refers to malware.com

## Recognising dangerous attachments



Do not open:

- Outdated Office documents: .doc, .xls, .ppt
- Executable files: .exe, .vbs, .js, .ps1



Only open if expected:

- Office documents with macros: .docm, .xlsm, .pptm  
(only activate macros after telephone consultation with the sender)
- Archived files: .zip, .rar, .7z



Open carefully:

- Current Office documents: .docx, .xlsx, .pptx
- .pdf
  - ▶ nevertheless check the contained links therein

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Philipps



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Find out more about  
phishing, social engineering  
and secure passwords  
in our **online training course**.



<https://uni-marburg.de/4TOtel>