

- Unofficial Draft -

With excerpts from the **General Provisions** for master programmes at the Philipps-Universität Marburg dated 13 September 2010 (official bulletin of the Philipps-Universität Marburg, No. 52/2010).

To improve the readability, this document includes the version of 8 December 2021 and the **first alteration of 27 February 2024**.

The legally binding character of the examination regulations, published in the official announcements bulletin of the Philipps-Universität, remains unaffected.

The Faculty Council of the School of Business and Economics has on 8 December 2021 (and on 27 February 2024 the first alteration) adopted in accordance with § 50 Section 1 of the Hessian Law on Higher Education (HHG) in the version dated 14 December 2009 (Gesetz- und Verordnungsblatt I No. 22/2009, p. 666), with the latest revision through article 1 of the law dated 14 December 2021 (GVBl. S. 931), the following study and examination regulations:

**Study and Examination Regulations
for the Programme
"Economics of the Middle East"
which concludes with the academic degree
"Master of Science (M.Sc.)"
of the Philipps-Universität Marburg**

**From 8 December 2021
in the version dated 27 February 2024**

Published in the official announcements bulletin of the Philipps-Universität (No. 25/2022) on 9 March 2022 and the first alteration published in (No. 14/2024) on 27 March 2024

Available at: <https://www.uni-marburg.de/de/universitaet/administration/amtliche-mitteilungen/jahrgang-2022>
<https://www.uni-marburg.de/de/universitaet/administration/amtliche-mitteilungen/jahrgang-2024/14-2024.pdf>

I. GENERAL

- § 1 Ambit
- § 2 Programme objectives
- § 3 Master's degree

II. STUDIES-RELATED PROVISIONS

- § 4 Admissions requirements
- § 5 Student advising
- § 6 Studies: Structure, content, curricular schedule and information
- § 7 Regular duration of study and commencement of studies
- § 8 Studying abroad
- § 9 Structural variant of the degree programme
- § 10 Modules, credits and definitions
- § 11 Practical modules and profile modules
- § 12 Module registration
- § 13 Access to the elective modules or courses with limited opportunities for participation
- § 14 Using interdisciplinary modules
- § 15 Academic performance and compulsory attendance

III. EXAMINATION-RELATED PROVISIONS

- § 16 Examination Board
- § 17 Duties of the Examination Board and the examination administration
- § 18 Examiners and observers
- § 19 Transfer credit, academic performance and examination performance
- § 20 Module list, import list and module handbook
- § 21 Examination performance
- § 22 Forms of examination
- § 23 Master's thesis
- § 24 Examination dates and registration for examinations
- § 25 Time guidelines for completing work
- § 26 Family support and disadvantage compensation
- § 27 Failure to appear, withdrawal, deceit, breach of regulations
- § 28 Performance evaluation and determining grades
- § 29 Free examination attempt
- § 30 Re-taking examinations
- § 31 Loss of examination eligibility and conclusive failure to pass an examination
- § 32 Invalidity of examination results
- § 33 Certificate

- § 34 Degree
- § 35 Diploma Supplement
- § 36 Transcript of records and grade certificate

IV. FINAL PROVISIONS

- § 37 Access to the examination documents
- § 38 Applicability and transitional provisions

APPENDICES:

Appendix 1: Sample schedule of study

Appendix 2: Module list

Appendix 3: Import module list

Appendix 4: Export module list

Appendix 5: Special admission requirements and aptitude testing procedures

I. General

§ 1 Ambit

These study and examination regulations supplement the **General Provisions** for master programmes at the Philipps-Universität Marburg dated 13 September 2010 (official announcements bulletin of the Philipps-Universität Marburg, No. 52/2010) in the currently valid version - subsequently referred to as General Provisions - objectives, content, design and structure of the programme, as well as requirements and procedures of the examination in the degree programme "Economics of the Middle East" that concludes with the degree "Master of Science (M.Sc.)".

§ 2 Programme objectives

The Master of Science (M.Sc.) programme in "Economics of the Middle East", which is offered in English, consists of two components, namely macroeconomic theories and methodologies in connection with a detailed analysis with economies from the Middle East and North Africa (MENA) region.

This unique combination enables graduates of the programme to understand and apply macroeconomic theories, which are core elements of a master's degree programme in economics. Additionally, the programme provides students with a detailed examination of various issues on the economies of the MENA countries. An optional semester abroad in a university in the region can furthermore improve the regional competences.

Students learn scientific application of key research methods of economics. These methods allow the programme participants to learn about economic issues related to the MENA region. The inclusion of case studies and practice sessions in the degree programme add weight to professional qualification of the graduates. The master's thesis combines the theoretical and methodological components of the programme with an application to relevant economic research questions about the countries of the MENA region.

In order to do the economical-political reality of this region justice, the modules of the study programme are distinguished by a plurality of various scholarly approaches. This allows both for a choice of the appropriate methods of analysis for each topic and it also maintains an intellectual openness and discussion culture.

The study programme prepares its graduates systematically for the job market. They will be able to work as economic experts of the MENA region, which will help to supply the job market with regionally specialized economists.

The study programme prepares its graduates for an academic career, especially doctoral studies. Possible careers of graduates can be found in international corporations that focus their business operations on the MENA region, in the economics divisions of banks, insurance companies and industrial companies, international organizations and research institutes, public administration, ministries, associations and regulatory authorities. The programme is particularly effective at qualifying its graduates for work that deals with the countries of the MENA region.

§ 3 Master's degree

(1) The master's examination has been passed when all the prescribed modules of the various academic disciplines have been successfully completed in accordance with § 6.

(2) Upon successful completion of studies, the School of Business and Economics confers the academic degree "Master of Science (M.Sc.)" in accordance with Section 1.

II. Studies-related provisions

§ 4 Admissions requirements

(1) General admission requirement for the master's programme is the proof of completion of an undergraduate degree programme or evidence of a comparable domestic or foreign professionally qualifying university degree. Within the programme, the applicant must have acquired basic knowledge of economics and business administration, i.e., must have completed at least 60 credits (ECTS) in economics and business administration. Of these, 18 credits must be from economics. Additionally, 12 credits must be from methodological courses.

If no graduation certificate with a final overall GPA has been submitted by the application deadline, a conditional matriculation is still possible. A completed bachelor's degree must demonstrate completion of 180 credits and provide proof of having successfully passed module examinations or partial module examinations totaling at least 80% of necessary credits for the degree. The transcript must include a grade point average that was calculated based on the graded module examinations and partial module examinations that were part of the documented minimum of 80% of necessary credits. Matriculation can only take place on the condition that all coursework and examination requirements for the conferral of the bachelor's degree have been fulfilled prior to the start of the master's programme (no later than 31 March if starting in the summer semester and 30 September if starting in the winter semester) and proof of conferral of the degree certificate is provided by the end of the first semester of study in the master's programme.

(2) The admissions suitability committee - appointed by the Faculty Council - decides on the relevance of prior studies (as described in Section 1) in accordance with § 2 of Appendix 5 "Special admissions requirements."

(3) The admissions suitability committee - appointed by the Faculty Council - decides on the equivalency of the acquired university degree (as described in Section 1) in accordance with § 3 of Appendix 5 "Special admissions requirements."

(4) The admissions suitability committee - appointed by the Faculty Council - can define additional requirements for the matriculation, namely that up to 12 additional credits must be achieved, according to § 3 of Appendix 5 "Special admissions requirements." In this case, the study period might be extended.

(5) Appendix 5 regulates the special admissions requirements.

(6) In addition, sufficient knowledge of the English language must be demonstrated (at least level C1 on the "Common European Framework of Reference for Language").

(7) In addition to the General Provisions, the participation at single modules or parts of modules can rely on specific module requirements. In this case, the module list in Appendix 2 under "participation requirements" includes the requirements.

§ 5 Student advising

General student advising is done through the Central Student Advising Office - Zentrale Allgemeine Studienberatung (ZAS) - of the Philipps-Universität Marburg. Specialized

academic advising is normally provided by professors or by individuals commissioned to assist with specialized academic advising.

§ 6 Studies: Structure, content, curricular schedule and information

(1) The master's degree in "Economics of the Middle East" is broken down into the following areas of study: "Introduction to the MENA Region,"¹ "Economic Analysis," "MENA Economics," "Specialisation Institutional Economics," "Specialisation Accounting and Finance," "Specialisation Market-based Management," "Specialisation Digitalisation, Entrepreneurship, and Innovation," "Electives" and "Master's Thesis."

(2) The programme consists of modules that are assigned to the various fields of study in accordance with Section 1. The following programme schedule is derived from the grouping of the modules, their degree of commitment and the calculated student workload in credits:

	Compulsory [CO] / Elective [EL]	Credit Points	Comments
Introduction to the MENA Region		12	
Introduction to the Economies of the MENA-Region	CO	6	
Empirical Development Economics with Reference to the MENA-Region	CO	6	
Economic Analysis		12	
Import Module of Empirical Economics (according to Appendix 3)	CO	6	
Import Module of Economics (according to Appendix 3)	EL	6	
MENA Economics		30	
Demographic Transition, Economic Growth and Political Stability in the MENA-Region	CO	6	
Contemporary Middle East Economics	CO	6	
Political Economy of Corruption and Shadow Economy	CO	6	
Political Economy of Islam	CO	6	
Political Economy of Natural Resources	CO	6	
Specialisation Institutional Economics		0 or 18	Selection of one Specialisation
Import modules according to Appendix 3	EL	18	
Specialisation Accounting and Finance		0 or 18	
Import modules according to Appendix 3	EL	18	
Specialisation Market-based Management		0 or 18	
Import modules according to Appendix 3	EL	18	
Specialisation Digitalisation, Entrepreneurship, and Innovation		0 or 18	
Import modules according to Appendix 3	EL	18	
Electives		18	
Import modules according to Appendix 3	EL	18	
Master's Thesis		30	
Master's Thesis	CO	30	
TOTAL		120	

(3) After successfully completing the study area "Introduction to the MENA Region", which is an introduction to the national economies of the MENA region, students are able to understand, discuss, and apply models of political economy und development economics. Additionally, students learn the impacts of formal and informal institutions on MENA economies, and they are able to understand introductory theories of economics

¹ The abbreviation "MENA" stand for "Middle East and North Africa".

and use the skills for macroeconomic analysis of countries and learn about geographic, ethnic, economic and socioeconomic structures of the MENA countries. The modules are designed to prepare students for the specialized courses of the study area "MENA Economics."

(4) After successfully completing the study area "Economic Analysis", students are able to understand specific theories and methods from the fields of macroeconomics, microeconomics, and econometrics. Additionally, students learn to apply those theories in other academic fields, particularly their master's thesis.

(5) After successfully completing the study area "MENA Economics", who builds on the study area "Introduction to the MENA Region", students are able to discuss competently specific issues in relation to the economies of the MENA region in a scientific way. The focus is on the treatment of specific issues such as the impact of Islamic values and ideas on economic institutions or economic policy in the countries of the MENA region.

(6) After successfully completing the study area "Specialisation Institutional Economics", which provides students with advanced and specific knowledge, students can understand and competently apply theories from the field of institutional economics.

(7) After successfully completing the study area "Specialisation Accounting and Finance", students will be familiar with the complex issues in internal and external accounting as well as theories on decision making and investing. They will be able to analyse complex situations and develop related solutions.

(8) After successfully completing the study area "Specialisation Market-based Management", students will be able to recognize and analyse complex problems from a market-based perspective. They will be able to develop solutions and evaluate new developments.

(9) After successfully completing the study area "Specialisation Digitalisation, Entrepreneurship, and Innovation", students will be able to recognize and analyse complex problems from a resource-based perspective. They will be able to develop solutions and evaluate new developments.

(10) After successfully completing the study area "Electives", students will be able to pursue specific research questions independently. The "Electives" modules allow students to deepen their knowledge in various fields. In terms of learning content, students can also choose emphases based on their own interests. Therefore, students can specialize according to their individual interests. Therefore, the learned competencies of students can vary.

(11) After successfully completing the study area "Master's Thesis", students will be able to apply scholarly methods to independently process and write about a clearly defined problem related to their study programme within a specified time frame.

(12) The study programme is rather research-oriented.

(13) A sample sequence of the modularized programme is shown in the sample schedule of study (see Appendix 1).

(14) Up to date general information and regulations are available on the programme web site at

<http://www.uni-marburg.de/emea>

The module handbook and the sample schedule of study can be viewed there. A list of current import modules offered through the programme is also published there.

(15) Which of the individual courses are associated with which programme modules can be seen in the Philipps-Universität Marburg course catalog, which is available on the university's website.

§ 7 Regular duration of study and commencement of studies

(1) The regular duration of study for the master's programme in "Economics of the Middle East" is four semesters. Based on these examination regulations, the faculty ensures an academic curriculum that enables students to complete all degree requirements including the completion of the thesis within the regular duration of study.

(2) The programme can be commenced in the winter semester or summer semester.

§ 8 Studying abroad

(1) A voluntary semester abroad can be integrated into the course of study without extending the duration of studies. The third semester of study is the time window that is intended for study abroad. The modules planned for this semester in the prescribed schedule of study (Appendix 1) are particularly well suited to be completed at foreign universities and transferred toward graduation requirements at the Philipps-Universität Marburg.

(2) The departmental study-abroad advisors and the study-abroad office of the Philipps-Universität Marburg advise on various target universities and internship opportunities abroad, technical requirements, transfer credit options and funding opportunities.

(3) Students make a learning agreement with their department and the foreign host institution before going abroad. In these learning agreements, the student's schedule and credits to be transferred toward graduation requirements at the home institution upon successful completion of a module or a course are determined. The students agree to complete the agreed-upon programme of study at the host university as an integral part of their studies and the department grants transfer credit for the work completed. The learning agreement is binding for all parties. When establishing learning agreements, it is important that the targeted learning outcomes and competencies are essentially in accordance with one another. Matching content is not required.

(4) In duly justified cases the learning agreement can be modified at the request of the student prior to and/or during the student's term abroad with departmental approval. The host institution's consent is required.

(5) Deviations from the learning agreement arrangements will subsequently only be permitted in instances where the deviations are not the responsibility of the student and appropriate documentation is submitted.

§ 9 Structural variant of the degree programme

The master's degree programme in "Economics of the Middle East" correlates to the structural variant of a "single-subject degree programme."

§ 10 Modules, credits and definitions

The provisions set forth in § 10 General Provisions apply.

Excerpt from the General Provisions:

§ 10 Modules, credits and definitions

(1) The academic curriculum is offered in modular form. Every module is regulated by an original study and examination regulation and can be imported by other study and examination regulations.

(2) In accordance with their degree of commitment, they are referred to as compulsory modules and elective modules. Compulsory modules can only be defined if enough capacities are available to include all students. Based on their competency levels and didactic function, modules are additionally designated as follows:

- a) Basic module,
- b) Intermediate module,
- c) Advanced module,
- d) Practical module, § 11 Section 1,
- e) Profile module, § 11 Section 3,
- f) Final module, § 23 Section 1.

(3) The academic workload is expressed in credit points (CP) in accordance with the European Credit Transfer and Accumulation System (ECTS). One CP consists of 25 to a maximum of 30 hours of working time for an average student.

(4) The standard workload to achieve the objectives of a semester is normally 30 CP. Deviations of up to 3 CP are possible but should be brought back into balance within one academic year. A balanced workload throughout the course of study is important.

(5) In the interest of studyability, a module should generally consist of 6 CP or 12 CP; This applies in particular to modules that are exchanged with other study programmes. For different module sizes, the module size must be divisible by 3; Exceptions can be made if there are mandatory external requirements, for example from specialist societies. Modules totaling 3 CP should be avoided and only possible in justified exceptional cases while maintaining an adequate and load-appropriate examination density of a maximum of 6 examinations per semester.

(6) Modules are one semester and no more than two semesters in duration. For modules lasting two semesters, the respective courses must be offered and completed in immediately consecutive semesters.

(7) The requirement for receiving credit points is the successful completion of the entire module.

(8) Participation in a module can be made conditional on the successful completion of other modules. To enable greater flexibility in regard to individual study plans while still providing support for completing the degree within the prescribed duration of studies, only those stipulations for course participation that are absolutely necessary are defined.

(9) Modules that exceed the defined credits of the study programme are not scheduled and will not be declared.

§ 11 Practical modules and profile modules

(1) No practical modules are planned as part of the master's programme "Economics of the Middle East."

(2) Otherwise, the provisions set forth in § 11 General Provisions apply.

Excerpt from the **General Provisions:**

§ 11 Practical modules and profile modules

(1) To help improve students' qualifications for the job market, programmes can include internal and external practical modules. External modules are generally graded on a pass/fail basis, and internal practice modules generally receive a grade. More detailed provisions regarding external internships can be made to apply beyond the module description in an internship provisions document to be amended to the examination regulations.

(2) If the student is unable to find an internship despite efforts, the department may arrange a suitable external internship within a reasonable time frame. Instead, or additionally, the department can ensure that equivalent modules (internal opportunities) may be offered that match the practical module in regard to competencies taught and assessment modalities (graded / not graded).

(3) In addition to the technical modules the programme should include profile modules that enhance personality development and general job market qualifications among the students. These modules can be completed as part of the programme, within the framework of other degree programmes or independent of any degree programmes (e.g., in the language center, at the university's IT center). The examination regulations may stipulate that - in the context of a profile module - special student involvement in self-government or similar activities specifically referred to in the examination regulations and that enhance general job market qualifications, can receive credit. Under which conditions work performed in the profile modules can receive credit is to be determined by the examination regulations. Working relationships and activities that are commonly viewed as an employment relationship can not receive credit.

(4) Wherever the acquisition of skills that enhance job market qualifications are integrated into a specialized module, this should be evident through the title of the module, and the proportionate amount of key qualifications should be reflected in credit points.

§ 12 Module registration

(1) A binding registration for modules is required on an individual basis if so specified in the module handbook.

(2) The registration process and registration deadlines will be announced well in advance on the programme's website in accordance with § 6 Section 14. When capacities are limited, acceptance into modules and courses is determined in accordance with § 13 of these examination regulations.

§ 13 Access to the elective modules or courses with limited opportunities for participation

(1) The number of students that can be admitted to elective modules and courses can be determined by the Faculty Council as long as this is absolutely necessary to carry out university level teaching and learning activities and to accomplish educational objectives. An enrollment cap will be announced well in advance of the start of the elective module or course.

(2) A student is not entitled to enrollment in an elective module or a course with capped enrollment if registration is still open for at least one other alternative elective module or course. A place in an English-speaking course is guaranteed for foreign students.

(3) If the number of registrations for an elective module or a course surpasses the enrollment cap, a selection must be made as to who will be admitted. The selection is to be made by lot.

When making admissions decisions, it is of utmost importance that the selection process takes into account cases of hardship, especially those falling under the definition thereof in § 26 Sections 1 and 2 (priority group 1) and students who are particularly interested in participation (priority group 2). Particularly interested is applicable especially to those students

- for whom the elective module or course is obligatory on the basis of an internal specialization,
- who were not admitted in a previous semester in spite of having registered, even though the prescribed schedule of study requires the elective module or course,
- who did not pass the elective module or the course if re-taking the course is required in order to sit for the repeat test.

In the event that there is not enough room to admit both priority groups, students from priority group 1 are to be admitted first; a lot is to decide within each of the groups.

§ 14 Using interdisciplinary modules

Modules that conform to content and testing regulations with the provisions of other degree courses ("import modules") are planned to be included. Details on these modules have been summarized in Appendix 3.

§ 15 Academic performance and compulsory attendance

The **§ 15 Section 1 of General Provisions** applies.

Excerpt from the General Provisions:

§ 15 Academic performance and compulsory attendance

(1) Academic performance, unlike examination performance, is characterized as being non-credit bearing. Academic performance remains without a grade. Academic performance can be a prerequisite for admission to the module examination. If the module examination (e.g., an oral presentation) takes place before the course is complete, the rewarding of credit will be conditional upon the successful completion of the course.

III. Examination-related provisions

§ 16 Examination Board

(1) The Faculty Council appoints the Examination Board.

- (2) The Examination Board is comprised of
1. three faculty members (professors),
 2. a member of the academic staff and
 3. a member of the student body.

An alternate member shall be elected for each member.

(3) The term of office, the chair of the board, decision-making capacity and other issues are outlined in **§ 16 General Provisions**.

Excerpt from the General Provisions:

§ 16 Examination Board

(1) For each programme of study there is an Examination Board, which is appointed by the Faculty Council. It is permissible to form a joint committee for several degree programmes.

(2) The examination regulations normally call for a joint Examination Board where degree programmes are offered by several departments together.

(3) Each Examination Board is comprised of at least five members, including three faculty members (professors), one academic staff member and one student. For larger Examination Boards, all of the aforementioned groups are to participate and the group of faculty members (professors) must constitute the majority. An alternate member shall be elected for each member. The term of office for non-student members is two years; for student members the term is for one year. Re-election is possible.

(4) The members and alternate members shall be appointed by the Faculty Council or councils upon recommendation by their respective group representatives. The Examination Board selects from among its members a chairperson and a deputy chairperson. He or she must be an authorized examiner.

(5) The Examination Board has a decision-making authority once at least half of the members or alternate members are present, and the meeting has been duly convened. The board meetings are not public. Decisions are made by majority vote of those present. In the event of a tie vote, the vote of the chairperson decides. Secret ballots are not permitted in matters concerning examinations.

(6) In examination matters that personally affect a member of the Examination Board, that member's involvement in relation to this matter is suspended and he or she is to be excluded from the discussion and decision-making process relating to this matter.

(7) The members of the Examination Board have the right to be present at oral examinations. This right does not extend to the discussions and the disclosure of the grade.

(8) The members of the Examination Board are bound to secrecy. They are required to swear secrecy in writing to the chairperson unless they are civil servants.

§ 17 Duties of the Examination Board and the Examinations Administration

The regulations of § 17 General Provisions apply.

Excerpt from the General Provisions:

§ 17 Duties of the Examination Board

(1) The Examination Board is responsible for ensuring compliance with the examination regulations. It is specifically responsible for the following tasks:

1. Organization of the entire examination process;
2. Appointment of examiners and assessors;
3. Decisions on admissions to examinations;
4. Decisions on credits in accordance with § 19;
5. The imposition of conditions on make-up work and examination results in regard to credits in accordance with § 19 Section 7;
6. Making placement recommendations for students changing majors or transferring to be submitted to the Office of the Registrar;
7. Timely issuance of grade reports, certificates, transcripts and the Diploma Supplement;
8. The archiving of data using a template provided by the administration;
9. The annual report to the Faculty Council and the Office of the Dean, particularly addressing developments in the duration of study, student demand for various elective modules including module imports and exports and the distribution of the module grades and overall grades;
10. Supervision and monitoring of the Examinations Administration;
11. The submission of proposals for the reform of the study and examination regulations.

(2) The Examination Board may delegate the recognition of examination results and other tasks to the chairperson. The Examination Board may delegate responsibility for credit transfer in the context of study abroad in accordance with § 8 to the ECTS officer who makes credit transfer decisions on behalf of the Examination Board. In cases of doubt, the chair of the Examination Board and, if applicable, the ECTS officer are to consult with the Board.

(3) In order to perform individual tasks, particularly for the current Examinations Administration, the Board otherwise uses its office (the Office of Examinations).

(4) Individual decisions by the Examination Board shall be communicated in writing immediately to the student concerned. These communications are to include information on legal rights and options for appealing decisions.

§ 18 Examiners and observers

The regulations of § 18 General Provisions apply.

Excerpt from the General Provisions:

§ 18 Examiners and observers

(1) Only professors or other individuals authorized under § 18 Section 2 of the HHG (Hessian Higher Education Act) may be appointed as examiners. Only those individuals who have passed at least the corresponding final examination or an equivalent examination may be appointed as an observer.

(2) An examination committee for written examinations normally consists of one examiner. The final thesis and written examinations that may not be repeated and may lead to loss of eligibility to sit for an examination should be assessed by two examiners.

(3) Oral examinations are to be administered either by several examiners or by one examiner in the presence of a knowledgeable observer. A written record is to be kept. The observer is to be heard before determining the grade.

(4) The examiners and observers are bound to secrecy. They are required to swear to secrecy to the chairperson of the Examination Board unless they are civil servants.

§ 19 Transfer credit, academic performance and examination performance

The regulations of § 19 General Provisions apply.

Excerpt from the General Provisions:

§ 19 Transfer credit, academic performance and examination performance

(1) Study achievements and examination achievements completed at a university or a state or state-recognized vocational training academy are generally recognized when changing universities and degree programmes if there is no significant difference compared to the achievements they replace. Significant differences within the meaning of sentence 1 exist in particular if study and examination achievements differ significantly from the relevant study programme at the Philipps-Universität Marburg in terms of qualification objectives, scope and requirements. This is not a schematic comparison, but rather an overall observation and overall assessment with particular consideration of the qualification goals achieved.

A reversal of the burden of proof applies to recognition. If the university cannot prove the significant difference, the coursework and examination achievements must be recognized.

The applicant is obliged to provide sufficient information for the assessment (duty to provide information).

(2) Knowledge and skills acquired outside of universities can be credited towards a university degree if the knowledge and skills to be credited are equivalent to the coursework and examination achievements that they are intended to replace and the criteria for crediting within the framework of accreditation according to § 14 Section 2 HessHG have been checked. In total, no more than 50% of the examination achievements required in the course of study may be replaced by credit. The §§ 28 and 60 HessHG remain unaffected.

(3) If study and examination achievements are recognized, the grades - as long as the grading systems are comparable - must be taken over and included in the calculation of the overall grade in accordance with § 28. The credit points provided for in the study and examination regulations are added to the recognized achievements. If grading systems are not comparable, only the note "passed" is recorded. Recognized achievements are marked as "recognized" in the certificate, in the transcript of records and in the complete proof of achievement.

(4) The final modules are modules that particularly shape the course of study. Recognition is excluded. This does not apply to final modules that were completed at another university as part of a previous contractual agreement.

(5) Decisions about the recognition of achievements are made by the responsible Examination Board. The applicant submits to the Examination Board the documents required for recognition, which show the assessment, the credit points and the dates of all examinations that he or she has previously taken in another course of study or at other universities. The documents should also show which examinations and course achievements were not passed or were repeated.

(6) If the requirements of Sections 1 and 2 are in accordance with Section 3, there is a legal right to recognition.

(7) If recognition is granted, this can be linked to requirements for subsequent study and examination achievements. Requirements and possible deadlines for fulfilling requirements must be communicated to the applicant in writing.

(8) Failed attempts in study programmes will be recognized if they would have been recognized if they had been passed.

§ 20 Module list, import list and module handbook

(1) The modules to be completed as part of the degree programme are summarized in the module list (Appendix 2) and in the list of import modules (Appendix 3). The type of modules, their classification in the different areas of the programme, choices between modules and within modules, the requirements for participation in the modules and credits to be earned, form of examination, evaluation and competency objectives are included on these lists and in § 6. For import modules, this information comes from the original module lists of the degree programme being offered.

(2) Import modules are offered under the provision that changes in the teaching units offered (especially, for example, through accreditation) can be made. This does not necessitate any changes to these examination regulations. Such changes will be announced in due time by the Examination Board on the degree programme website. The Examination Board can decide - as a standard or on an individual basis with a

substantiated request - that additional modules are to be admitted as import modules, provided that the department or institution offering the module(s) approves.

(3) Further information including detailed module descriptions as well as a listing of import modules currently offered will be published in a module handbook on the degree programme's website.

(4) The export modules are summarized in Appendix 4.

§ 21 Examination requirements

The regulations of § 21 General Provisions apply.

Excerpt from the General Provisions:

§ 21 Examinations

(1) Normally only those students who are regularly matriculated at the Philipps-Universität Marburg at the time of the examination and who have not lost their eligibility to sit for the examination are eligible to take examinations. The module being tested must be offered either as part of the degree programme regulated by the examination regulations or as an import module belonging to another degree programme in accordance with § 14 Sections 1 to 3 or by a department or scholarly institution of the Philipps-Universität Marburg in accordance with these regulations. § 54 Section 5 of the Hessian Higher Education Act (especially gifted secondary level students) remains unaffected.

(2) Module examinations are to be completed parallel to studies. Module examinations mark the end of a given module. The module examination should enable the candidate to demonstrate that he or she has achieved the defined learning outcomes on the module list.

(3) Modules normally conclude with a single module examination. If examination regulations call for multiple module examinations, the passing of each of the module examinations shall normally be required to pass the module. If examination regulations call for a grade point average to be calculated for the individual module components, the most recent grades achieved shall count in the case of re-taken failed examinations. The repetition of a module component examination is not permitted if it has already been passed or it was possible to counterbalance it with another sub-module and thereby meaning that the module has been passed. In cases where grades are cumulatively calculated, the examination regulations may require the passing of certain component examinations or that no component examination receives a grade of 0 points in accordance with § 28 Section 2 in order to pass the module. The module list is to contain the respective weighting - expressed in credits - of the module component examinations within the overall grade of the module.

(4) The prescribed schedule of study calls for no more than a total of six module examinations or module component examinations per semester.

(5) The module examinations and, where applicable, module component examinations are to be administered in oral, written or other form in accordance with § 22. The form and duration of the module examinations and, where applicable, module component examinations of the individual modules are to be clarified on the module list (Appendix 3). The form of examination is to be pre-defined. Up to three variants are allowed if the test forms are equivalent in their conditions, which implies that the test conditions (e.g., preparation time and level of the examination) must consistently remain equivalent over the course of time. If various forms of examinations are offered, the examination form of the respective examination date is to be determined by the examiners and announced at the same time as the examination date. The examination duration should be listed either by specifying a time span generally applicable for all test forms listed in § 22 of the examination regulations or, if possible, estimates for the individual examinations on the module list.

(6) Participation in module examinations and, where applicable, module component examinations requires a binding pre-registration pursuant to § 24 Section 4.

(7) Students from the same degree programme are authorized to attend and listen to oral examinations. This does not apply to advising and announcing of examination results. The audience can be limited related to capacities such as room size. The public may be excluded at the request of the candidate.

(8) The examiner decides whether and which aids may be used during an examination. A list of approved aids is to be announced in due time prior to the examination.

§ 22 Forms of examination

(1) Written examinations are administered in the form of

- Exams (including "e-exams") that can also be fully or partially administered as multiple-choice tests
- Seminar papers (Hausarbeiten)

- The master's thesis

(2) The following durations or processing times and scopes are assigned to the above-mentioned types of examination. In the case of written examinations that are not completed under supervision, the total time available for processing should cover a longer period of time. The duration of the individual examinations is 60 to 120 minutes for written exams. The length of a term paper is 5-20 pages. The length of a master's thesis is 40-70 pages. The processing time for term papers or essays is 2 to 4 weeks (in the sense of a pure examination duration).

(3) Multimedia-based written examinations ("e-exams") are offered in accordance with the regulations in the General Provisions, Appendix 6.

(4) Multiple-choice examinations take place in accordance with the regulations in the General Provisions ("multiple-choice examinations"), Appendix 8.

(5) For the import modules in accordance with Appendix 3, the corresponding regulations of the study and examination regulations of the study programmes from which the modules are imported apply in their currently valid version.

(6) Otherwise, the provisions set forth in the **§ 22 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 22 Forms of examination

(1) It shall be ensured that the form of the examinations is suitable for determining the acquisition of the applicable learning objectives and competencies.

(2) Tests are completed as

1. written examinations (e.g., in the form of written exams, term papers, written compositions, protocols, thesis papers, reports, drawings and descriptions);

2. oral examinations (e.g., in the form of individual or group oral tests, technical discussions, colloquiums; disputations); for group examinations the size of the group is to be limited to no more than five students;

3. other forms of examination (e.g., in the form of seminar lectures, oral presentations, presentations, software development, qualitative and quantitative analyses, specimen).

(3) The examination regulations should require students to complete modules in the course of their studies with different forms of examination.

(4) The duration of examinations should be between 60 and 120 minutes for written exams and 20 to 30 minutes for oral exams (per student). Term papers should comprise at least two weeks and no longer than four weeks of work (like actual test duration) with an 80 to 160 hour workload. The total time period allowed for working on the term paper should cover a greater time span. The same applies to other forms of written examinations which do not take place under direct supervision.

(5) Provisions in accordance with Appendix 6 apply for multimedia-based written examinations ("e-exams").

(6) Provisions in accordance with Appendix 8 apply for examinations with multiple-choice design ("answer-selection examinations").

(7) Oral examinations can take place in distance in accordance with the regulations on electronic distance examinations of the Philipps-Universität Marburg from 12 October 2022 in the valid version.

§ 23 Master's thesis

(1) The master's thesis (final written work) is a required component of the degree programme. It is an independent graduation module. The master's thesis is to be completed in English.

(2) The master's thesis is a graded written work via which the candidate should demonstrate the ability within an established time limit to independently apply scholarly methods in examining and writing on a topic from a range of subjects related to national economics and relevant to the economies of the MENA region. The aim of the thesis is

that students use the knowledge gained during their studies and apply scientific methods to study a relevant economic question about the MENA region. The master's thesis bears 30 credits.

(3) The master's thesis can be completed as an individual or group work project. For final theses completed as a group project, the work completed by each individual candidate must be clearly identifiable and measurable as examination performance by listing the sections written, page numbers or other criteria that enable a clear demarcation.

(4) Admission to the master's thesis requires successful completion of at least 48 credits in the study areas "Introduction to the MENA region," "Economic Analysis," "MENA Economics," and Specialisations.

(5) The candidate proposes an advisor and an authorized examiner as primary supervisor for the master's thesis. The candidate has also the right to suggest a second supervisor. The advisor and the primary supervisor may be identical. The proposals do not serve as a basis for any entitlement. The primary supervisor must be appointed by the Examination Board for the assessment of master's theses. The thesis topic is presented by the primary supervisor to the Examination Board and assigned by the Examination Board. Should the candidate be unable to find an advisor, the chair of the Examination Board will appoint an advisor and primary supervisor and ensure that the candidate is issued a master's thesis topic in a timely manner.

(6) The master's thesis must be completed within six months. The topic of the final thesis must be of such a nature that it can be completed within this designated time limit. An extension of the time allotted to work on the thesis by up to 20% (e.g., due to unforeseen problems in obtaining literature or data) is possible if the candidate submits a substantiated request; an extension does not lead to the awarding of additional credits. The time limit for working on the thesis begins with the assignment of the thesis topic; the time at which the thesis topic is assigned is to be recorded on file. The topic assignment should be timed in such a way that even if an extension to work on the thesis must be granted, a student will not need to extend his or her studies.

(7) The master's thesis is to be submitted by the due date to the Examination Board or to an office or individual designated by the Examination Board, in printed form (two printed versions) and in digital form and in accordance with the Examination Board's specifications. The time of submission is to be recorded and kept on file. The candidate is to affirm in writing when submitting the thesis that he or she has written the thesis with no outside help and with no other sources or aid than the ones listed in the thesis. If a master's thesis is not submitted by the deadline, it is to receive the grade "not sufficient" (0 points) in accordance with § 28 Section 2 of the General Provisions.

(8) The master's thesis is not passed if the total score is not at least 5 points ("sufficient") in accordance with § 28 Section 2. The thesis can be repeated one time. The Examination Board ensures that the candidate receives a new topic within six weeks after disclosure of the failing grade. The candidate may decline the topic within the timeframe specified in § 23 Section 7 Clause 1 of the General Provisions only if the candidate did not make use of this option when completing his or her first master's thesis. A third attempt at the master's thesis is not permitted.

(9) Averaging grades is not admissible for a failed master's thesis.

(10) Otherwise, the provisions set forth in § 23 General Provisions apply.

Excerpt from the General Provisions:

§ 23 Master's thesis

(1) The master's thesis (final written work) is a required component of each master's degree programme. The master's thesis constitutes either a stand-alone culmination module or is part of a joint culmination module along with a colloquium or a disputation.

(2) The master's thesis is a graded work in which the candidate should demonstrate the ability within an established time limit to independently apply scholarly methods in examining a topic from a range of subjects related to his or her field of study. The examination regulations describe the examination goal of the final thesis with a concrete reference to the final qualification sought in the degree programme and they determine the number of credits allocated to the final thesis. The master's thesis bears 15 to 30 credits.

(3) The master's thesis is normally to be completed as an individual work project. If the examination regulations allow final theses to be completed as a group project, the work completed by each individual candidate must be clearly identifiable and measurable as examination performance by listing the sections written, page numbers or other criteria that enable a clear demarcation.

(4) The study and examination regulations establish the conditions under which a student may be admitted to work on the master's thesis.

(5) The candidate proposes an advisor and an authorized examiner as primary supervisor for the master's thesis. The second supervisor can also be suggested by the candidate. The advisor and the primary supervisor may be identical. The proposals do not serve as a basis for any entitlement. The primary supervisor must be appointed by the Examination Board for the assessment of master's theses. The thesis topic is presented by the primary supervisor to the Examination Board and assigned by the Examination Board. Should the candidate be unable to find an advisor, the chair of the Examination Board will appoint an advisor and primary supervisor and ensure that the candidate is issued a master's thesis topic in a timely manner.

(6) The topic of the final thesis must be of such a nature that it can be completed within the designated time limit. The time allowed to work on the master's thesis is to be defined in the examination regulations. An extension - unaffected by § 26 - of the time allotted to work on the thesis by up to 20% (e.g., due to unforeseen problems in obtaining literature or data) is possible; an extension may not lead to the awarding of additional credits. The time limit for working on the thesis begins with the assignment of the thesis topic; the time at which the thesis topic is assigned is to be recorded on file. The topic assignment should be timed in such a way that even if an extension to work on the thesis must be granted, a student will not need to extend his or her studies.

(7) The topic can be declined only once and only within the first two weeks of the allotted writing time. A new topic is to be issued immediately, within no more than four weeks. The writing time commences anew with the re-issuing of the topic.

(8) The master's thesis can be completed in an external faculty or at an external academic institution in Germany or abroad as long as professional advising / supervision is provided. The decision rests with the Examination Board.

(9) The master's thesis is to be submitted by the due date to the Examination Board or to an office or individual designated by the Examination Board. The examination regulations determine how many copies and in which form the thesis is to be submitted. The time of submission is to be recorded and kept on file. The candidate is to affirm in writing when submitting the thesis that he or she has written the thesis with no outside help and with no other sources or aid than the ones listed in the thesis. If a master's thesis is not submitted by the deadline, it is to receive the grade "not sufficient" (0 points) in accordance with § 28 Section 2.

(10) The master's thesis is to be evaluated by two examiners. The Examination Board forwards the master's thesis to the primary supervisor. At the same time the Examination Board appoints an additional reviewer from the pool of authorized examiners for a second assessment and forwards the thesis to him or her. At least one of the two assessors should be an authorized examiner at the relevant department of the Philipps-Universität Marburg. The assessment should be completed within six weeks after the thesis is submitted.

(11) If both assessments are either less than 5 points or greater than or equal to 5 points, the thesis grade will be determined by averaging the two assessments. If the two assessments vary from one another by no more than three points in accordance with § 28 Section 2, the two grades shall form an average grade in accordance with § 28 Section 3, Clauses 2 and 3; otherwise the Examination Board is to initiate an additional assessment, and the average of all three assessments shall form an average grade in accordance with § 28 Section 3 Clauses 2 and 3. If one of the assessments is less than 5 points and the other is greater than or equal to 5 points, the Examination Board shall also initiate an additional assessment. The final grade of the thesis will be the median of all three grades.²

(12) The master's thesis is not passed if the total score is not at least 5 points ("sufficient") in accordance with § 28 Section 2; the thesis can be repeated one time. If the culmination module includes a colloquium or a disputation, this examination may also be repeated one time. § 30 Section 2 does not apply. The Examination Board ensures that the candidate receives a new topic for a master's thesis within six weeks after disclosure of the failing grade. Rejection of a topic within the time allocation outlined in Section 7 Clause 1 is only admissible

² The median is the score that is in the middle when the three ratings are ordered by size. Example: Ratings of 4 and 5 points, third reviewer 5 points: median=5 points.

when the candidate did not make use of this option while preparing the initial master's thesis. A second repeat of the master's thesis is not permitted.

§ 24 Examination dates and registration for examinations

(1) The Examination Board shall announce in the course catalog the examination and re-examination times. Dates for written exams and other test dates that apply equally for all module participants will also be announced in the course catalog. Examination dates such as presentations that are to be determined individually are marked "tbd" in the course catalog.

(2) Examinations take place within the respective module or directly thereafter. If examinations take place directly following a module, it should normally be offered either in a two to three-week examination period at the end of the semester or at the beginning or the end of the following semester break. Exams should be held on the same day of the week and at the same time during which the module normally takes place. The examiner should plan to be grading (for example term papers) during the semester break as well.

(3) The first date for the re-examination further organized in a way, so that it will not prevent the successful participation of the further studies in the following semester.

(4) A binding pre-registration is required to sit for an exam. The Examination Board shall announce in an appropriate manner the deadline and form of registration no later than four weeks before the start of the registration period. Admission to the examination is to be denied if the deadline is not met or if admission requirements are not met.

(5) When registering for examinations, students can choose between the first test date and the re-test date. If a student chooses the date for re-testing and does not pass the examination, there will be no opportunity to re-test within the same semester. In this case and if the subsequent modules build on each other (consecutive modules) and the failed module is a prerequisite for the subsequent modules, continuation of studies in the following semester in deviation from § 24 Section 3 can not be guaranteed.

(6) A binding examination registration may be withdrawn without citing any reasons for the withdrawal, as long as the withdrawal takes place by the deadline set by the Examination Board. Information about these deadlines and how to withdraw will be announced together with the corresponding guidelines for registering.

(7) With a justified application to the Examination Board, a replacement date for examinations can be organized if the applicants were not able to attend the original examination due to religious work permissions. The applicant must submit proof of membership of the religious group. The application must be submitted four weeks before the examination date.

§ 25 Time guidelines for completing work

The regulations of § 25 of General Provisions apply.

Excerpt from the General Provisions:

§ 25 Deadlines related to examinations

The study and examination regulation cannot determine that students must complete specific modules or specific amounts of credits within a narrowly defined number of semesters.

§ 26 Family support and disadvantage compensation

(1) Consideration is to be taken with courses and examinations for students under additional stress due to pregnancy and raising children, caring for dependent family members and for students with a disability or a chronic illness. The type and severity of the stress is to be communicated by the student to the course instructors and/or the Examinations Office along with appropriate documentation. In case of doubt, the Examination Board shall decide upon written request. In cases of illness, the Examination Board may request an official medical attestation. Taking statutory maternity leave and parental leave is to be made possible.

(2) If a student demonstrates that he or she is - due to a disability, a chronic illness, caring for dependent family members, pregnancy, the rearing of children - either wholly or partially unable to fulfill examination requirements in the standard form, the Examination Board is to take appropriate measures to compensate for this disadvantage, such as through an extension of the allotted time or coming up with a different form of testing.

(3) The study programme can be studied fully or partly as informal part-time programme through formal application in accordance with current legislation. If the application is approved, there is no entitlement for the provision of a special teaching schedule. In any case, a consultation with the study advisors is recommended before starting an informal part-time study programme.

§ 27 Failure to appear, withdrawal, cheating, breach of regulations

(1) An examination result is deemed "insufficient" (0 points) in accordance with § 28 Section 2 if the candidate does not appear for a binding examination date without a valid reason or if he or she withdraws without a valid reason from an examination that has already begun. The same applies if the examination task is not fulfilled in the given time period.

(2) The reason for failure to appear for or withdrawal from an exam must be reported immediately in written form and must be made credible. In the case of illness, students have to submit an official medical attestation. The test results already present are to be counted in this case.

(3) Should the candidate attempt to influence the outcome of his or her grades by deception or unauthorized aids, the examination grade in question shall be "not sufficient" (0 points) in accordance with § 28 Section 2. A candidate who is disruptive at the examination may be expelled from the examination by the examiner or the proctor; in this case the examination grade shall also be "not sufficient" (0 points) in accordance with § 28 Section 2. In severe instances, the Examination Board may exclude the candidate from sitting for any further examinations in the degree programme.

(4) Rulings in accordance with Sections 1 to 3 are to be communicated to the candidate in writing immediately, including the reasons for the ruling and information on how to appeal.

§ 28 Performance evaluation and determining grades

The regulations of **§ 28 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 28 Performance evaluation and determining grades

(1) Grades for the individual examinations shall be determined by the respective examiners.

(2) A rating system is used that links the grade points with grades. The examinations are to be assessed with the following table using a numerical scale from 0 to 15 points:

(a) Points	(b) Assessment in the traditional grade system	(c) Grade in words	(d) Definition
15	0.7	very good	excellent work
14	1.0		
13	1.3		
12	1.7	good	work that is significantly beyond the average requirements
11	2.0		
10	2.3		
9	2.7	satisfactory	work that corresponds to the average requirements
8	3.0		
7	3.3		
6	3.7	sufficient	work that, in spite of its shortcomings, still meets the requirements
5	4.0		
4	5.0	not sufficient	performance that, due to significant shortcomings, does not meet the requirements
3			
2			
1			
0			

(3) Grades for modules that include multiple component examinations in accordance with § 21 Section 3 are normally calculated using weighted partial credits. The values obtained by averaging are rounded and all decimal places are removed. If the first decimal place is 5 or larger, the value will be rounded up to the next full point value, otherwise the value will be rounded down; except for values greater than or equal to 4.5 and less than 5.0, which are rounded down to 4 points.

(4) An examination is passed if at least 5 points have been obtained.

(5) Unlike in Section 2, external practical modules receive a grade of "pass" or "failed." The examination regulations may provide that, in addition to the external practical modules, additional modules are also not rated with points (i.e., they do not receive a letter grade). The total of pass/fail modules shall be limited to a maximum of 20% of the total credits accumulated for the degree programme.

(6) The cumulative grade of the master's examination in points in column (a) on the following table is normally calculated using the weighted average of the credit points of the module grades. Modules not receiving grade points in accordance with Section 5 do not affect the overall assessment. The cumulative grade point value is listed down to one decimal point, all subsequent decimal values are deleted without rounding. The cumulative grade of the master's examination is also to be listed as on the following table as a numerical grade as in column (b) and in words as in column (c).

(a) Average Point Value	(b) Numerical Grade	(c) Assessment
14.9 – 15.0	0.7	
14.6 – 14.8	0.8	excellent
14.3 – 14.5	0.9	
13.9 – 14.2	1.0	
13.6 – 13.8	1.1	
13.3 – 13.5	1.2	very good
13.0 – 13.2	1.3	
12.7 – 12.9	1.4	
12.5 – 12.6	1.5	
12.2 – 12.4	1.6	
11.9 – 12.1	1.7	
11.6 – 11.8	1.8	
11.3 – 11.5	1.9	
10.9 – 11.2	2.0	good
10.6 – 10.8	2.1	
10.3 – 10.5	2.2	
10.0 – 10.2	2.3	
9.7 – 9.9	2.4	
9.5 – 9.6	2.5	
9.2 – 9.4	2.6	
8.9 – 9.1	2.7	
8.6 – 8.8	2.8	
8.3 – 8.5	2.9	satisfactory
7.9 – 8.2	3.0	
7.6 – 7.8	3.1	
7.3 – 7.5	3.2	

7.0 – 7.2	3.3	
6.7 – 6.9	3.4	
6.5 – 6.6	3.5	
6.2 – 6.4	3.6	
5.9 – 6.1	3.7	
5.6 – 5.8	3.8	sufficient
5.3 – 5.5	3.9	
5.0 – 5.2	4.0	

(7) If more credits were earned in an elective subject area than required, those modules that were completed first will count toward the cumulative grade; where multiple modules have been completed within the same semester, the modules with the best grades are counted. The examination regulations may call for provisions that vary from Clause 1. When an individual module not only reaches but exceeds the number of credits required in an elective subject area, this module is only weighted with the credits necessary to reach the required number of credits.

(8) The cumulative grade is converted into the relative grading system of the European system for calculating academic work / European Credit Transfer System (ECTS). Module examination grades can also be converted in the same fashion. Here the points are expressed as a relative ECTS grade, which indicates the ranking within a peer group that has passed the same test:

A =	ECTS grade of the top 10 %
B =	ECTS grade of the next 25 %
C =	ECTS grade of the next 30 %
D =	ECTS grade of the next 25 %
E =	ECTS grade of the next 10 %

Failed examinations are reported as follows:
FX / F = did not pass

§ 29 Free examination attempt

There is no free examination attempt.

§ 30 Re-taking examinations

(1) Module examinations that have been passed may not be repeated.

(2) Failed examinations may be repeated three times.

(3) The change of an elective module which is not completed is possible one time.

(4) The change of an elective module, in which the student has already tried an examination and failed, and which is not completed, is possible one time. In this case, the failed examination attempt will be counted within the newly elected module.

(5) If a candidate, who has earned at least 108 credit points, does not pass a repeat examination, the Examination Board can, upon request, offer the candidate an earlier test date than the next regular examination date for this examination in which the credits of the corresponding test can be earned. The examiner is determined by the chairperson of the Examination Board from among the examiners of the corresponding module.

(6) § 23 Section 12 Clauses 1 and 2 of General Provisions (master's thesis) and § 21 Section 3 Clause 4 of General Provisions (counterbalanced module component examinations) remain unaffected.

§ 31 Loss of examination eligibility and conclusive failure to pass an examination

(1) Examination eligibility in the programme of study for which the student is enrolled is permanently lost when

1. an examination has not been passed after exhausting the number of allotted attempts, except for examinations from modules according to § 30 Section 3;

2. there has been a severe case of cheating or deception as described in § 27 Section 3 Clause 3.

(2) A notice that the examination has conclusively not been passed (and the resulting loss of examination eligibility) is issued and is to include information on filing an appeal.

§ 32 Invalidity of examination results

The regulations of **§ 32 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 32 Invalidity of examination results

- (1) If the candidate has cheated on an examination and this fact becomes known only after conferral of the master's degree, the grade of the examination may be adjusted or the master's examination declared "failed."
- (2) If the requirements for taking a module examination were not met without the examination candidate intending to deceive, and this fact becomes known only after conferral of the degree, this deficit will be remedied by passing the exam. If the candidate obtained admission to an examination by means of deception, the module examination result shall be "not sufficient" (0 points) in accordance with § 28 Section 2.
- (3) The candidate shall be given the opportunity to make an explanatory statement before a decision is made.
- (4) The incorrect degree certificate is to be returned and, where applicable, a new one is to be issued. Along with the incorrect certificate, the degree, Diploma Supplement and transcript of records and the complete grade certificate should be returned if the master's examination was declared "failed" due to cheating.

§ 33 Certificate

The regulations of **§ 33 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 33 Certificate

- (1) The candidate is to receive immediately, if at all possible, within four weeks, a certificate for having passed the master's examination; the certificate must be in accordance with the template of the Philipps-Universität Marburg. The certificate is to list the modules with credits and grades earned, the topic of the final thesis with its final grade, the cumulative grade value in points and as a grade in words in accordance with § 28 Section 6.
- (2) The examination regulations may stipulate that academic areas of emphasis are listed in the master's certificate.
- (3) Where the examination regulations call for the grouping of modules into content-related areas and / or electives and their inclusion on the certificate, the assessment of the subject area is to be listed in accordance with § 28 Section 6 as a point value and as a numerical grade.
- (4) The certificate shall be signed by the chairperson of the Examination Board. The certificate bears the date on which the final examination was taken.
- (5) If a candidate has conclusively failed the examination, the candidate will, upon request, be issued a certificate by the Examination Board that verifies which module examinations were taken along with their respective grades and the number of credits earned for each module; the certificate will also clearly show that the candidate conclusively failed the examination.
- (6) Upon request an English translation of the certificate will be issued (see binding template of the Philipps-Universität Marburg).

§ 34 Degree

The regulations of **§ 34 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 34 Degree

- (1) Along with the master's examination certificate, the candidate is to receive the master's degree certificate reflecting the conferral of the degree, bearing the same date as on the certificate. The conferral of the academic degree will be certified (see binding template of the Philipps-Universität Marburg). The document is to be signed by the chair of the Examination Board and the dean and bears the seal of the university.
- (2) Upon request an English translation of the degree will be issued (see binding template of the Philipps-Universität Marburg).

§ 35 Diploma Supplement

The regulations of **§ 35 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 35 Diploma Supplement

A Diploma Supplement is issued along with the degree and the certificate in accordance with the international standards; here the most current version of the text agreed upon between the German Rectors' Conference and the Standing Conference of the Ministers of Education and Cultural Affairs is to be used (see binding template of the Philipps-Universität Marburg).

§ 36 Transcript of records and grade certificate

The regulations of **§ 36 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 36 Transcript of records and grade certificate

(1) The candidate is to receive upon request proof of the examinations passed in the form of a transcript of records in accordance with the ECTS standard (see binding template of the Philipps-Universität Marburg). Upon completion of studies, a transcript of records is issued along with the certificate, the degree and the Diploma Supplement.

(2) Upon request the candidate is to receive a complete transcript reflecting all examinations completed within the course of study (including failed attempts and withdrawals). See binding template of the Philipps-Universität Marburg.

IV. Final provisions

§ 37 Access to the examination documents

The regulations of **§ 37 General Provisions** apply.

Excerpt from the **General Provisions**:

§ 37 Access to the examination documents

Shortly after the announcement of the examination results, the candidate shall be granted access to his or her examination documents including the assessment of the master's thesis and the examination protocols. The Examination Board determines the time and place of the inspection of the examination records.

§ 38 Applicability and transitional provisions

(1) These regulations come into force on the day after their publication in the official notices of the Philipps-Universität of Marburg. At the same time, the examination regulations for the Economics of the Middle East degree programme with the Master of Arts degree will expire on 1 February 2017.

(2) These study and examination regulations apply to all students who start their studies from the winter semester 2022/2023.

(3) Students who began their studies before these study and examination regulations came into force can take the master's examination according to the examination regulations from 1 February 2017 until the summer semester of 2024 at the latest. The Examination Board can issue regulations for this transitional period that encourage a voluntary change to these study and examination regulations. The change to these study and examination regulations must be requested in writing and is irrevocable.

The first alteration applies to all students who have started studying the master's programme "Economics of the Middle East" with the degree "Master of Science (M.Sc.)", starting from winter semester 2024/25.

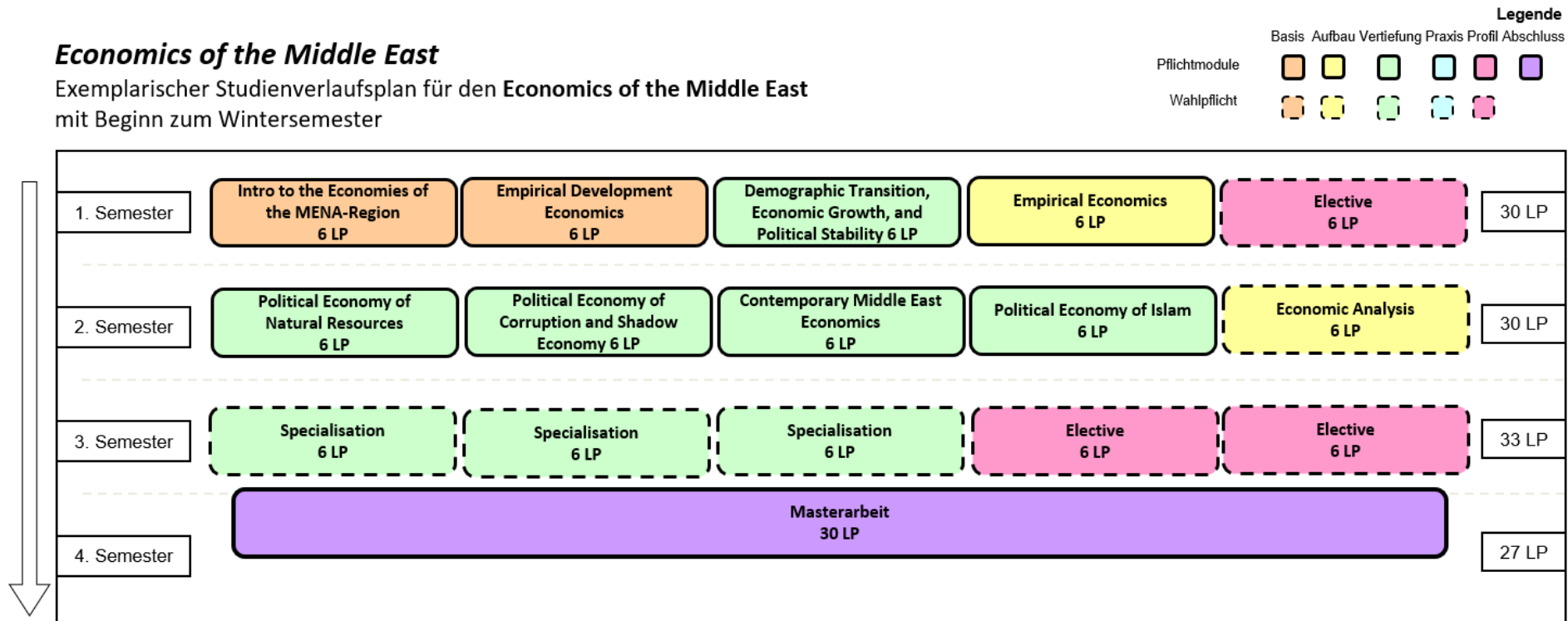
The alteration comes into force on the day after their publication in the official notices of the Philipps-Universität of Marburg.

Marburg, 7 March 2022
signed by
Prof. Dr. Bernhard Nietert
Dean of the
School of Business and Economics
at the Philipps-Universität Marburg

Marburg, 26 March 2024
signed by
Prof. Dr. Bernhard Nietert
Dean of the
School of Business and Economics
at the Philipps-Universität Marburg

Appendix 1: Sample schedule of study

Example for start in winter semester



Example for start in summer semester

Economics of the Middle East

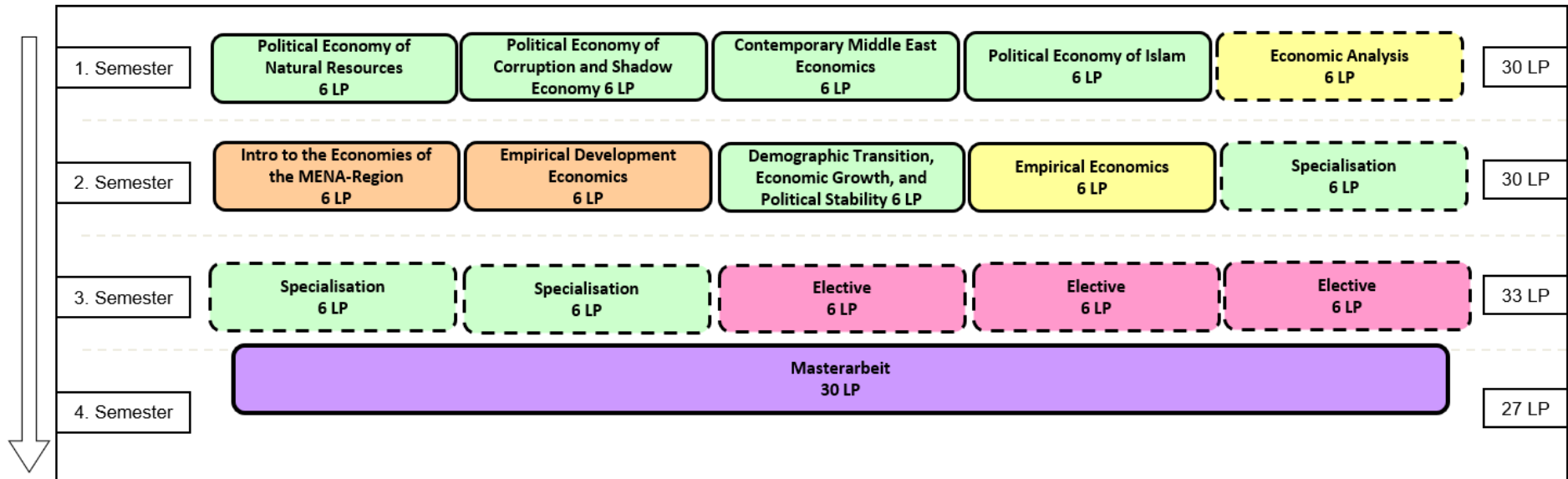
Exemplarischer Studienverlaufsplan für den **Economics of the Middle East**
mit Beginn zum Sommersemester

Legende

Basis Aufbau Vertiefung Praxis Profil Abschluss

Pflichtmodule

Wahlpflicht



Appendix 2: Module list

Module title	CP	Degree of obligation	Level	Learning objectives	Prerequisites for course enrollment	Requirements for awarding credits
Introduction to the Economies of the MENA Region	6	CO	Basic	After completing the module, students are able to (1) use introductory economic concepts for the macroeconomic evaluation of countries (2) to name the natural, ethnic, economic and political structures for various countries in the MENA region (as representative examples) (3) to develop a well-founded knowledge base from the topics covered in the module, which they can use to contextualize and classify further bodies of knowledge, e.g. in advanced courses, and new concepts related to the individual countries in the region.	None	Examination: Prüfungsleistung: Exam (60 minutes) Studienleistung: Presentation, term paper, or essay

<p>Empirical Development Economics with Reference to the MENA-Region</p>	<p>6</p>	<p>CO</p>	<p>Basic</p>	<p>After completing the module, students are able to analyze knowledge-oriented issues and thus</p> <p>(1) to discuss the determinants of economic development in the countries of the Middle East and North Africa</p> <p>(2) explain the role of institutions and their impact on economic instruments of development</p> <p>(3) the measurement of theoretical concepts of empirical research in the field Explain development economics and</p> <p>(4) explain the influence on economic development of natural resource wealth, demographic change, quality of governance, remittances, and military spending in the Middle East and North Africa. In addition, after completing the module, students are able to apply newly acquired skills and thus</p> <p>(1) formulate hypotheses based on the theory for empirical research</p> <p>(2) collect socioeconomic data for empirical research and process large data sets</p> <p>(3) apply analytical methods such as regression analysis with cross-sectional and panel data and</p> <p>(4) interpret the results of the estimates and discuss it in the context of the current state of research.</p>	<p>None</p>	<p>Examination:</p> <p>Version 1: Prüfungsleistung: Exam (120 minutes)</p> <p>Version 2: Prüfungsleistung: Exam (60 minutes)</p> <p>Studienleistung: Presentation, term paper, or essay</p>
--------------------------------------------------------------------------	----------	-----------	--------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>Demographic Transition, Economic Growth and Political Stability in the MENA-Region</p>	<p>6</p>	<p>CO</p>	<p>Advanced</p>	<p>After completing the module, students are able to analyze knowledge-oriented issues and thus (1) understand the concept of demographic transition (2) explain the socioeconomic and political determinants of the demographic transition (3) explain the impact of the demographic transition on political and economic indicators and (4) justify why some countries cannot benefit from demographic opportunities. In addition, after completing the module, students are able to apply new skills and thus (1) formulate hypotheses related to demographic topics (2) use key databases related to demographic transition and other development indicators (3) use quantitative methods to test theoretical assumptions and (4) to write and present scientific papers related to the topic of demography.</p>	<p>None</p>	<p>Examination: Prüfungsleistung: Term paper Studienleistung: Presentation</p>
<p>Contemporary Middle East Economics</p>	<p>6</p>	<p>CO</p>	<p>Advanced</p>	<p>After completing the module, students are able to analyze knowledge-oriented issues and thus (1) understand the current discussions and research results in the field of economics of the Middle East. (2) explain the socio-economic and political determinants of regionally specific issues, and (3) explain the role of current issues in the context of economic development. In addition, after completing the module, students are able to apply new skills and thus (1) formulate hypotheses based on the theory for empirical research (2) collect and process socioeconomic data for empirical research (3) apply analytical methods such as regression analysis and (4) interpret the results of the estimates and in the context of the current state of research discuss.</p>	<p>None</p>	<p>Examination: Prüfungsleistung: Exam (60 Minutes) or term paper Studienleistung: Presentation</p>

<p>Political Economy of Corruption and Shadow Economy</p>	<p>6</p>	<p>CO</p>	<p>Advanced</p>	<p>After completing the module, students are able to analyze knowledge-oriented issues and thus (1) understand the relevance of corruption and the shadow economy for economic development (2) understand the measurement of corruption and the shadow economy, as well as their limitations (3) explain the main determinants of corruption and the shadow economy (4) explain the main effects of corruption and the shadow economy on economic, social, psychological and political indicators. In addition, after completing the module, students are able to apply new skills and thus (1) to empirically examine the theoretical determinants and effects of corruption and the shadow economy (2) collect relevant data on corruption and the shadow economy and use it for empirical research. (3) to apply analytical methods in the context of the topic of corruption and the shadow economy and to write academic essays related to the topic of corruption and the shadow economy.</p>	<p>None</p>	<p>Examination: Prüfungsleistung: Exam (120 minutes)</p>
-----------------------------------------------------------	----------	-----------	-----------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------	---------------------------------------------------------------------------------------------

Political Economy of Islam	6	CO	Advanced	<p>After completing the module, students are able to analyze knowledge-oriented issues and thus</p> <ul style="list-style-type: none">(1) understand the principles of Islam(2) understand the interactions between Islam and political institutions and economic development(3) explain the role of religiosity in the context of economic development and related institutions and(4) to analyze the overall picture of the relationship between Islam and the financial sector. <p>In addition, after completing the module, students are able to apply new skills and thus</p> <ul style="list-style-type: none">(1) to record Islam with data and use it for empirical research(2) empirical research on socio-economic and political effects of Islam and religiosity to understand and(3) Collect and process data for empirical research with a focus on Islam and economic development.	None	<p>Examination:</p> <p>Prüfungsleistung: Exam (120 minutes)</p>
----------------------------	---	----	----------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------	---------------------------------------------------------------------

Political Economy of Natural Resources	6	CO	Advanced	<p>After completing the module, students are able to analyze knowledge-oriented issues and thus</p> <ol style="list-style-type: none"> (1) summarize the current state of research related to the curse of natural resources, (2) explain the main reasons for the negative consequences of oil rents for economic development, (3) understand the role of political and economic institutions for the consequences of oil rents for economic development, and (4) consider the technical challenges of empirical research on natural resources und economic development. <p>In addition, after completing the module, students are able to apply new skills and thus</p> <ol style="list-style-type: none"> (1) collect and process data for empirical research in the context of natural resources, (2) formulate hypotheses based on the theory for empirical research (3) apply analytical methods such as regression analysis in the context of natural resources rents and economic development, and (4) write and present scientific essays in the context of the topic. 	None	<p>Examination:</p> <p>Prüfungsleistung: Term paper</p> <p>Studienleistung: Presentation</p>
Master's thesis	30	CO	Final	<p>After completing the module, students are able to</p> <ol style="list-style-type: none"> (1) formulate a specific theory or policy-oriented research question and (2) apply their knowledge in the field of economics or quantitative methods using theoretical or empirical methods and (3) to structure and formulate a scientific argument, following important rules of the follow scientific work. 	At least 48 LP in the areas "Introduction to the MENA region", "Economic Analysis", "MENA Economics", and the chosen Specialization.	Examination: Master's thesis

Appendix 3: Import modules

Students in the Economics of the Middle East master's programme acquire supplemental and advanced scholarly knowledge in the subject areas "Economic Analysis", "Specialisation Accounting and Finance", "Specialisation Institutional Economics", "Specialisation Market-based Management", "Specialisation Digitalisation, Entrepreneurship, and Innovation", and „Electives“. They receive training for an interdisciplinary professional profile with course work from disciplines that provide the relevant theoretical and empirical knowledge as related studies.

Students must obtain a total of 60 credits here. These can be acquired within the framework of their profile development and specialisation from one subject area / study programme listed in the table below. We advise students to check timely if there are special requirements or combination restrictions of offered modules.

The courses listed below are available to choose from at the time of adoption of these study and examination regulations. For these modules the information in the study and examination regulations of the General Provisions outlined in § 14 Section 1 apply, in the framework of which the modules are offered (particularly in regard to qualification objectives, prerequisites, credits, and examination modalities). The possible combinations of modules are determined, if applicable, by what courses are currently offered.

The course catalog can be modified or amended by the Examination Board if there are changes in the course offering throughout the faculties at the Philipps-Universität Marburg where courses are offered for this degree programme. Such changes will be published by the Examination Board on the respective degree programme's website. Attendance of the following courses of study can be made conditional - either in individual cases or in general - upon prior academic advising or a binding course registration. In the event of capacity constraints, the relevant provisions of the examination regulations apply. Furthermore, there is no guarantee that the courses listed below can and will actually be offered.

Upon a substantiated request by the student, it is permissible to approve additional import modules beyond the standard course offerings on an individual basis; this requires prior approval from the department or institution offering the course.

The current import offer is published as an export offer on the course website of the department offering the module. Before taking up the course, students should take advantage of the relevant information and advice offered by the department offering the module. Any participation requirements or recommendations as well as combination regulations must be observed. If the module provider has specified combination regulations and created export packages, depending on the scope of your own import window, there is actually only a limited range of modules available.

At the time of the latest decision by the Faculty Council on these study and examination regulations, there was an agreement on the following modules:

Offered in faculty	Module title	CP
Applicable for academic discipline	Economic Analysis (12 CP)	
	Import Module on Empirical Economics (6 CP)	
School of Business and Economics (FB 02) (study programme M.Sc. Economics and Institutions)	Empirical Economics	6
	Import Modules Economics (6 CP)	
	International Institutional Economics	6
	Theoretical Institutional Economics	6
	Theoretical Economics	6
Offered in faculty	Module title	CP
Applicable for academic discipline	Specialisation Institutional Economics (18 CP)	
School of Business and Economics (FB 02) (study programme M.Sc. Economics and Institutions)	All export modules of the exporting degree programme	
Offered in faculty	Module title	CP
Applicable for academic discipline	Specialisation Accounting and Finance (18 CP)	
School of Business and Economics (FB 02) (study programme M.Sc. Business Administration)	Advanced Management Accounting I: Value-based Management	6
	Advanced Management Accounting II: Managerial Decision Making, Governance, and Control	6
	Advanced Management Accounting III: Data Analysis and Empirical Research	6
	Advanced Management Accounting IV: Selected Issues	6
	Advanced Management Accounting V: Advanced Issues	6
	Quantitative Methods in Empirical Finance	6
	Asset Pricing Theory/Capital Market Theory	6
	Behavioral Finance	6
	Case Studies in Entrepreneurial Finance	6
	Selected Problems in Banking and Finance/Banking	6
	Seminar Advanced Management Accounting	6
	Seminar Empirical Finance	6
	Seminar Finanzierung und Banken	6
	Offered in faculty	Module title
Applicable for academic discipline	Specialisation Market-Based Management (18 CP)	
School of Business and Economics (FB 02) (study programme M.Sc. Business Administration)	Cultural Capital	6
	Management of Organizations	6
	Strategic Management	6
	Seminar Organizational, Human Resources and Knowledge Management	6
	Seminar Strategic and International Management	6

	Seminar Strategic and International Management (Project Seminar)	6
Offered in faculty	Module title	CP
Can be used for study area	Specialization Digitalisation, Entrepreneurship, and Innovation (18 CP)	
School of Business and Economics (FB 02) (study programme M.Sc. Business Administration, study and examination regulations from 30 August 2017)	Business Analytics powered by process-oriented Artificial Intelligence	6
	Current Topics of Entrepreneurship	6
	Business model innovation	6
	Process management & digitalisation	6
	Strategic Management of Technology and Innovation: Intellectual Property Management	6
	Strategic Management of Technology and Innovation: Case Study	6
	Seminar Digital Operations	6
	Seminar Entrepreneurship and Innovative Business Models	6
	Seminar technology and innovation management	6
Offered in faculty	Module title	CP
Applicable for academic discipline	Electives (18 CP)	
School of Business and Economics (FB 02) (study programme M.Sc. Economics and Institutions)	All export modules of the exporting degree programme	
	Key Qualifications	6
	Interdisciplinary Elective Abroad	6
School of Business and Economics (FB 02) (study programme M.Sc. Business Administration)	All export modules of the exporting degree programme	
	Business Administration Abroad I (M.Sc.)	6
	Business Administration Abroad II (M.Sc.)	6
	Business Administration Abroad III (M.Sc.)	6
Social Sciences and Philosophy (FB 03)		
(Study programme M.A. Peace and Conflict Studies)	All export modules of the exporting degree programme	
(Study programme M.A. Peace and Conflict Studies) [German programme]	All export modules of the exporting degree programme	
(Study programme M.A. Cultural and Social Anthropology)	All export modules of the exporting degree programme	
(Study programme M.A. Empirical Cultural Studies)	All export modules of the exporting degree programme	
(Study programme M.A. Political Science)	All export modules of the exporting degree programme	
German Studies and Art Studies (FB 09) (Study programme M.A. Cultural Data Studies)	All export modules of the exporting degree programme	
Center for Near and Middle Eastern Studies (FB 10) (Study programme B.A. Near and Middle Eastern Studies)	All export modules of the exporting degree programme	

(Study programme M.A. Politics and Economics of the Near and Middle East)	All export modules of the exporting degree programme	
---------------------------------------------------------------------------	------------------------------------------------------	--

Appendix 4: Export module list

Module name	CP
Introduction to the Economies of the MENA-Region	6
Empirical Development Economics with Reference to the MENA-Region	6
Demographic Transition, Economic Growth, and Political Stability in the MENA-Region	6
Contemporary Middle East Economics	6
Political Economy of Corruption and Shadow Economy	6
Political Economy of Islam	6
Political Economy of Natural Resources	6

Appendix 5: Special admissions requirements and aptitude testing procedures

§ 1 Special access criteria

Only those individuals who have demonstrated - in addition to the general admission requirements of § 4 of the master's programme regulations - a personal subject-related aptitude via an aptitude test that has been administered in accordance with the following aptitude testing procedures may be admitted to the "Economics of the Middle East" master's degree programme.

§ 2 Application to participate in the aptitude testing

(1) The application is to be completed using the form supplied by the university. The following documentation is to be submitted along with the application:

1. Proof of having completed a bachelor's degree in business administration and economics or at least the equivalent thereof at a German or a foreign university, or official documentation reflecting the grade point average from the course work completed to date in accordance with § 4 Section 1 of the Master programme examination regulations.
2. Proof of basic economic knowledge as well as competences in scientific methods in accordance with § 4 Section 1 of the Master programme examination regulations.
3. Proof of English language proficiency at level C1 of the "Common European Framework of Reference for Languages."
4. Resume in table form on one DIN A4 page.
5. Approximately two-page letter on DIN A4 paper in English in which the applicant outlines his or her professional aptitude; explaining in particular why the applicant is choosing to study the programme Economics of the Middle East (letter of motivation).
6. If applicable, proof of relevant work or practical experience.

§ 3 Admissions Suitability Commission

(1) The implementation of the aptitude testing procedures to determine whether an individual is academically suitable for admission is the responsibility of the Admissions Suitability Commission, which is appointed by the Faculty Council. The Admissions Suitability Commission consists of at least two representatives of the study programme who are certified examiners in accordance with § 18 Section 2 of the Hessian Higher Education Act (HHG). A deputy needs to be appointed for each member of the commission.

(2) Upon completion of the admissions testing procedures, the Admissions Suitability Commission reports to the Faculty Council of the department on the experiences and provides suggestions for the continued development of the testing process.

§ 4 Aptitude testing procedures

(1) An individual who applied in accordance with § 2 shall participate in the aptitude testing. Incomplete applications, applications not submitted in the proper format, and late applications shall not participate in the aptitude testing.

(2) Suitability is determined by the following criteria:

1. Cumulative grade in accordance with § 2 Number 1: Points for the cumulative grade are awarded as follows:
Numerical grade 13.0 to 15.0 (Decimal grade 1.3 to 0.7) = 4 points
Numerical grade 10.9 to 12.9 (Decimal grade 2.0 to 1.4) = 3 points
Numerical grade 8.6 to 10.8 (Decimal grade 2.8 to 2.1) = 2 points

Numerical grade 7.0 to 8.5 (Decimal grade 3.3 to 2.9) = 1 point

Numerical grade 5.0 to 6.9 (Decimal grade 4.0 to 3.4) = 0 points

The above is based on the grade scale from § 28 General Provisions of the Philipps-Universität Marburg.

2. Supplemental subject-specific qualifications from the initial professional degree that exceed the requirements of § 4 Section 1 of the Master programme examination regulations.
 - Proof of intermediate or advanced knowledge in economics or business administration (e.g., intermediate modules in the subject areas macroeconomics, econometrics, accounting, management, finance, marketing, or other specialisations) through successful completion of relevant advanced and / or final modules (maximum of 1.5 points). Points will be awarded in the following way: 60 or more credits = 1.5 points.
 - Proof of knowledge in methods of economics and business administration (e.g., mathematics, statistics, operations research, econometrics, or empirical scientific research) (1.5 points). Points will be awarded in the following way: 12 or more credits = 1.5 points.
3. Letter of motivation and supplemental criteria (maximum of 1 point)
 - In the motivational letter and accompanying resume, the applicant should explain his or her personal and academic suitability and motivation for commencing studies toward the Master of Science in Economics of the Middle East in the School of Business and Economics at the Philipps-Universität Marburg.

(3) The Admissions Suitability Commission invites all candidates who have achieved at least 5 points on the written aptitude testing outlined in Section 2 for a 15 to 30-minute interview, either in person or by video conference. The subject of the conversation will be questions on the applicant's knowledge of national economics. The conversation also serves to find out more about the applicant's motivation for the planned focus and the candidate's general ability to successfully complete an academically oriented master's programme in English. One point each is granted for identification of economic knowledge and motivation, including the ability to successfully complete the degree programme (max. 2 points).

(4) A suitability assessment totalling at least 7 of up to 10 possible points is required for admission to pursue studies.

(5) A protocol is to be created showing the main criteria that led to the resulting assessment in § 4 Section 2. A protocol is also to be kept showing the main questions and answers of the interview in accordance with Section 4 as well as their assessment. The protocol must include the day and location of the interview, the names of the commission members, the name of the applicant and the main criteria that led to the resulting assessment.

§ 5 Completion of the process

(1) Applicants who are admitted receive a letter of admission from the university. The letter includes a deadline by which the applicant must matriculate. The letter of admission becomes invalid should the candidate not meet the deadline for matriculation.

(2) Applicants who are not admitted receive a rejection letter from the university. Rejected applicants can apply for participation in the aptitude testing two more times.