

Philipps



Universität  
Marburg

# Offerings for Junior Scholars at MARA and Philipps-Universität Marburg



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Dr. Christine Berger

# Content



- 1. MARA and Other Providers**
- 2. Courses**
- 3. Funding**
- 4. Consultation Services and Mentoring**
- 5. Networking**

# 1. MARA and Other Providers

- MARA = MARburg University Research Academy
  - **The Academy at Philipps-Universität**  
**for extracurricular continuing education and funding of junior scholars**
  - Membership organization for doctoral candidates and postdocs
  - Free registration (benefits) via homepage
- Other providers at Philipps-Universität
  - Teaching in Higher Education
  - International Office
  - Junior Scholars Office
  - UMR 2027
  - Gender Equality Officer
  - Language Center
  - Professional Development

## 2.1 Workshops for Doctoral Candidates

- Type: Extracurricular qualification; skill areas:
  - Research practice
  - Academic writing
  - Academic communication
  - Leadership and management
  - Career planning and international issues
  - Third-party funding and transfer between academia and business
- Program: Program for Doctoral Candidates and Postdoctoral Program
- Notes: For information on content, requirements for participation, dates, costs, and other details, see course description (see homepage)
- Costs: Internal (members): 25 EUR/d; external: 75 EUR/d; defrayal of childcare
- Resp.: MARA, Dr. Karin Awe (Program for Doctoral Candidates HSS/LNS); MARA, Dr. Christine Berger (Postdoctoral Program)

## 2.2 Programs for Doctoral Candidates – Writing Lab



- Type: Workshops in academic writing:
  - Workshops:**
    - Module A – Writing: compact workshops, short workshops, writing lab, writing format courses
    - Module B – Publishing: publication process, writing for English-language publications
  - Coaching:** individual writing consultation (German/English)
- Target grp.: Doctoral candidates HSS/LNS
- Costs: Workshops: internal (members): 25 EUR/d; external: 75 EUR/d; free half-day courses and individual consultation
- Resp.: MARA, Dr. Karin Awe (Program for Doctoral Candidates HSS/LNS)

## 2.3 Programs for Doctoral Candidates – Getting Started for Foreigners



- Type: - Workshops for foreign doctoral candidates in German and English  
- 1–2 German courses per semester, in cooperation with the International Office (Dep. VI), language courses also with the Language Center
- Target grp.: Foreign doctoral candidates and postdocs
- Notes: Minimum number of 5 participants; language courses beginner level
- Costs: Free (DAAD financial assistance via STIBET)
- Resp.: MARA, Dr. Christine Berger (Postdoctoral Program); MARA, Dr. Karin Awe (Program for Doctoral Candidates HSS/LNS); Language Center, Dr. Susanne Duxa

## 2.4 Programs für Doctoral Candidates – Designing and Managing Research Projects (EMF)



- Type: Certifying program for the acquisition of skills in the areas of project development, application, and management of third-party funding; subject areas:
  - CC – Cross-Category Courses and Activities
  - PD – Project Design and Application
  - PM – Project Management
  - PR – Presentation of Research Projects
  - TR – Transfer
- Target grp.: Advanced doctoral candidates, postdocs
- Requirem.: Compulsory/elective courses, eval. of project proposal
- Costs: Registration fee: internal: 200 EUR, external: 500 EUR; workshops Marburg: internal: 25 EUR/d; external: 75 EUR/d
- Resp.: MARA, Dr. Christine Berger (Postdoctoral Program)

Joint project with Universität Kassel

## 2.5 Programs for Doctoral Candidates – Communicating Academic Content (WissKomm)



- Type: Acquisition of skills to communicate research topics in a meaningful way beyond the expert community: workshops, school, individual consultation
- Target grp.: Advanced doctoral candidates, postdocs
- Notes: For information on content, requirements for participation, dates, costs, and other details, see course description (homepage)
- Costs: Workshops: internal (members): 25 EUR/d; external: 75 EUR/d; free individual consultation
- Resp.: MARA, Dr. Christine Berger (Postdoctoral Program)



# 2.6 Workshops für Doctoral Candidates – Examples



## Research Practice

LaTeX      Statistik-Crashkurs      GMP, GLP und GCP für die pharmazeutische Industrie  
**R Basics**      MATLAB      Interviewworkshop      **Good Scientific Practice**  
SPSS – Grundkurs      MAXQDA

## Academic Writing

**Abstracts**      Literatur gezielt lesen und auswerten      Scientific Writing for the Life and Natural Sciences  
Artikel schreiben      **Producing an Academic Paper**

## Academic Communication

EMF – Gesprächs- und Verhandlungsführung      **Scientific Presentations**      Wissenschaftsposter  
Wissenschaftskommunikation – Fit für Mikrofon und Kamera      Getting Started – Präsentationstraining in der  
Fremdsprache Deutsch      **Speak Up! – Rhetoric Basics**      Disputationstraining

## Leadership and Management

Das Chaos bewältigen      **Project Management for Scientists**      Familie UND wissenschaftliche Karriere  
meistern      **Professional Networking**      BWL für Nicht-Betriebswissenschaftler/-innen

## Career Planning and International Issues

Assessment-Center      Promotion und dann? – Karriereplanung      **Get that Job! – Applying &**  
**Interviewing for Positions in Industry and Research**      Wie funktionieren Unternehmen? – Mein  
Einstieg in die Wirtschaft      Finanzierung der Promotionsphase in den Geistes- und Sozialwissenschaften

## Third-Party Funding and Transfer between Academia and Business

Winter School – Erfolgreich gründen! EMF – Deutsche und europäische Forschungsförderung      EMF –  
Entwicklung und Beantragung von Drittmittelprojekten      **EMF – Application for EU Funding**

- [Link current calendar of events](#)

## 2.7 Instruction Development and Teaching in Higher Education

Qualitätspakt Lehre  
Für ein richtig gutes Studium



GEFÖRDERT VOM



Bundesministerium  
für Bildung  
und Forschung

Das Projekt wird aus Mitteln des Bundesministeriums für Bildung und Forschung unter dem Förderkennzeichen 01PL17037 gefördert. Die Verantwortung für den Inhalt dieser Veröffentlichung/Veranstaltung liegt bei den Autoren/innen.

Are you preparing for teaching your first class? Looking to advance your teaching skills? Or maybe you simply want to become familiar with new didactic methods? The Instruction Development and Teaching in Higher Education Office (Hochschuldidaktik; HD) sees itself as a support team for teachers from all disciplines!



We offer you:

- **Workshops** of general interest as well as for specific disciplines and needs
- The Hochschuldidaktische Netzwerk Mittelhessen's (Network for Teaching in Higher Education of Central Hesse) **certificate program**
- **Consultation** and **coaching** services
- Qualitative **teaching evaluation** (Teaching Analysis Poll)
- **Support** for developing and implementing new ideas in teaching
- A **newsletter** with information on events on the didactics of higher education

Contact:

Katharina Hombach, [hochschuldidaktik@uni-marburg.de](mailto:hochschuldidaktik@uni-marburg.de), [www.uni-marburg.de/de/hochschuldidaktik](http://www.uni-marburg.de/de/hochschuldidaktik)

## 3.1 Doctoral Scholarships

- Type/no.: Two full scholarships annually, alternating between humanities & social sciences, and life & natural sciences
- Target grp.: Junior scholars with especially high qualifications who want to pursue their dissertation at Marburg Univ.
- Amounts: 1,300 EUR + 103 EUR materials allowance, 400 EUR child allow. (1 child, add'l children 100 EUR ea.)
- Duration: 3 years total, initially as a rule for 2 years
- Source: University funding via MARA, according to University and DFG guidelines
- Requirem.: Studies completed, advisor, performance criteria
- Timing: Call for applications in July; funding commences in Jan.
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)

## 3.2 Travel Assistance

- Type: Travel assistance (travel expenses/overnight stays/misc. costs; no meal expenses/literature/travel to Germany) for  
**International travel:**
  - Travel to conferences (only for contributors)
  - Travel for academic collaboration (also summer schools)
  - Field research (archive, library, monuments, etc.)**Domestic travel:**
  - Travel to national conferences (as a rule only if applicant is presenting)
  - Travel to international conferences (only if applicant is contributing)
  - Field research (archive, library, monuments, etc.)
- Target grp.: Doctoral candidate members of MARA, postdocs
- Amounts: Per actual costs, up to 2.000 EUR, 1.500 EUR per trip
- Duration: Generally for the length of the trip
- Source: MARA funding, according to MARA provisions
- Requirem.: For diss./research, up to 2 x (1 x ea.), no funding, (member)
- Timing: Call for applications January & June for current year
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)

## 3.3 Conference Funding

- Type: For organizing conferences (conference-related costs, except meal expenses, publishing costs, and fees for speakers from Marburg University)
- Target grp.: Members of MARA (group financial support), e.g., working groups
- Amounts: Up to 1,000 EUR + 250 EUR childcare, per actual costs and available funds
- Duration: For the length of the conference
- Source: MARA funding, according to MARA provisions
- Requirem.: For the purpose of funding Marburg doctoral candidates, public events, members of MARA
- Timing: Applications all year, min. 4 months prior to conference
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)

## 3.4 Equal Opportunity

- Type:
  - Full scholarships for completion of dissertation projects (doc. candidates) and habilitations (postdocs)
  - Bridging positions to develop a proposal for third-party funding (postdocs)
- Target grp.: Outstanding female junior scholars
- Amounts: Schol.: doc. candidates 1,300 EUR (med. 670 EUR), postdocs 1,750 EUR + 103 EUR mat. + child allow.; pos.: E13/2
- Duration: Completion schol. 3-6 months, bridging pos. 12 months
- Source: Funding by Female Prof. Progr., acc. to MARA/DFG prov.
- Requirem.: Exceptional acad. quality, involvement in UMR, completion, beginning in the current year, PhD compl. scholarships: MARA members, bridging pos.: PhD completed,  $\leq 1$  yr.
- Timing: Call for applications in spring
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)

## 3.5 DAAD STIBET Doktoranden

- Type: – Completion scholarships for completion of dissertation projects
- Target grp.: – Doctoral Candidates enrolled at UMR  
– Doctoral Candidates who will finish their doctorate within the next 12 months
- Amounts: 700 EUR/month (= 3,500 EUR in total)
- Duration: 5 months
- Source: Funding by DAAD
- Timing: Next call in May 2020
- Resp.: International Office, Carmen Fels,  
[carmen.fels@verwaltung.uni-marburg.de](mailto:carmen.fels@verwaltung.uni-marburg.de)

## 3.6 Funding by University Foundations

- Type/No.: Publishing costs for dissertations, etc. (univ. foundation also support for academic events, 25 % of which for catering, and for postdocs up to age 35; CCSS also travel expenses, literature, photocopy costs at archives)
- Target grp.: UMR membership (univ. found./CCSS: time since leaving < 1 yr) (WHES humanities/CCSS HSS, human geography)
- Amounts: Vary
- Duration: Once
- Source: Funding from Universitätsstiftung Marburg/Wilhelm-Hahn-und-Erben-Stiftung/Carl und Charlotte Schott Stiftung
- Requirem.: Only supplemental funding (univ. foundation/CCSS diss. at least excellent)
- Timing: Once per year, generally spring
- Resp.: Dep. V – Budget and Materials, Regina Kappel



## 3.7 Ursula-Kuhlmann-Fonds

- Type: Meal expenses during small conventions and symposia of Philipps-Universität
- Target grp.: UMR employees
- Amounts: Up to 250 EUR, 1,000 EUR per faculty, total funding of 10,000 EUR/y
- Duration: For the length of the conference
- Source: Funding from the Ursula-Kuhlmann-Fonds of the Marburger Universitätsbund
- Requirem.: No public funds available, request min. 4 weeks prior to event
- Timing: Applications anytime, but 4 weeks before event
- Resp.: Marburger Universitätsbund

## 4.1 General Advice

- Type: Personal one-on-one consultation on various subjects:
  - Doctorate, yes or no?
  - Financing the doctorate/postdoc phase
  - MARA funding
  - Career paths
  - Skill acquisition
  - Challenges and conflicts
- Target grp.: Doctoral candidates and postdocs
- Costs: Free
- Timing: Anytime
- Resp.: Depending on topic, MARA employees or referral to a contact person within UMR
  - Doctoral candidates (HSS): Dr. Claudia Kissling
  - Doctoral candidates (LNS): Dr. Karin Awe
  - Postdocs: Dr. Christine Berger, Dr. Claudia Kissling
  - MARA funding: N. N., Dr. Claudia Kissling

## 4.2 Individual Writing Consultation

- Type: Individual consultation with writing consultants
- Target grp.: Doctoral candidates
- Costs: Defrayal of writing consultant costs
- Duration: 45–90 minutes per counselling session, up to 5 appointments
- Source: MARA funding
- Requirem.: Registration one week prior, MARA membership
- Timing: Tu/Fr 4 pm–6pm/by appointment
- Resp.: Dr. Christine Noeres-Mühl (writing consultant German);  
 Dr. Fabienne Quennet (writing consultant English)

## 4.3 Coaching

- Type: Personal one-on-one consultation, ideally in combination with attending a MARA workshop, particularly on the subjects of career planning, assessment of applications for third-party funding, communication of academic content, and presentations and conference communication
- Target grp.: Advanced doctoral candidates and postdocs
- Costs: Defrayal of coaching costs
- Duration: Up to 5 appointments à 90 minutes
- Source: MARA funding
- Requirem.: MARA membership
- Timing: Informal application at any time
- Resp.: MARA, Dr. Christine Berger (Postdoctoral Program)

## 4.4 ProMotivation

### ProMotivation



- Type: Mentoring concerning decision to pursue doctoral degree, one-on-one mentoring, workshops, networking, (partly) free participation in MARA/ZAS workshops
- Target grp.: Female students/graduates of the humanities and social science fields considering a doctorate
- Costs: Free, defrayal of participation fees
- Duration: 12 months
- Source: Funding from the female professor programs
- Requirem.: Mentees not before 4th semester of master's study/grad. < 2 years; mentors at least halfway through doctoral studies
- Timing: Application 1 x/y, generally autumn
- Resp.: Stefanie Wittich, office of the women's representative

## 4.5 Mentoring Hessen – ProCareer.Doc



ProCareer.Doc



- Type: One-on-one and peer mentoring, supporting program, training, networking for development of career strategies, decision-making concerning career path after doctorate
- Target grp.: Female doctoral candidates and postdocs at an early stage (up to two years after doctorate) at Hessian universities
- Costs: Free
- Duration: 18 months
- Source: Funding from Hessian universities, companies, etc.
- Requirem.: Mentees commitment, desire for continued development; female mentors successful women from business, academia, academic and public administration, and NGOs
- Timing: Application until December 1, start June
- Resp.: UMR: Stefanie Wittich, office of the women's representative

## 4.6 Mentoring Hessen – ProAcademia



ProAcademia



- Type: One-on-one mentoring, collegial consultation, supporting program, intensive training, strategic networking to provide support/qualify for career in academia/research
- Target grp.: Female postdocs at an early stage (up to two years after doctorate) and advanced female doctoral candidates at Hessian universities
- Costs: Free
- Duration: 18 months
- Source: Funding from Hessian universities, companies, etc.
- Requirem.: Mentees goal academia/research, desire to enhance qualification and engage in networking; mentors professors
- Timing: Application until December 1, start May
- Resp.: UMR: Stefanie Wittich, office of the women's representative

# 5.1 MARA Academic Groups



- Type: Self-organized interdisciplinary working groups under the umbrella of MARA
- Goal: Research-specific networking, support, courses and events, conferences, and much more
- Target grp.: Doctoral candidates, postdocs
- Requirem.: Majority members + leaders MARA members
- Notes: Opportunity to present group on MARA website, meeting space, distribution of information
- Timing: Informal application each time
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)



## 5.2 MARA DAY/ Day of Scientists



- Type: Information and networking day for junior scholars  
2020: Anniversary
- Target grp.: Doctoral candidates, postdocs, professors of Philipps-Universität, nonmembers
- Notes: Free participation, registration where necessary
- Timing: Every two years, alternating with Career Fair
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)

## 5.3 Career Fair

- Type: Career fair for for junior scholars and students
- Target grp.: Postdocs, doctoral candidates and students of Philipps-Universität
- Notes: Free participation, registration where necessary
- Timing: Every two years, alternating with MARA DAY, autumn
- Resp.: MARA, Dr. Claudia Kissling (Managing Director)

## 5.4 Networking of Doctoral Candidates at Philipps-Universität



- Type: Self-organized activities of doctoral candidates at Philipps-Universität Marburg, among others
  - Meeting of doctoral candidates
  - Regulars' table
  - Colloquium
  - Reading get-together
  - Dr. Sport
- Target grp.: Doctoral candidates of Philipps-Universität
- Notes: [www.uni-marburg.de/de/forschung/talente/promovieren-in-marburg/wir-promovierenden-unter-uns](http://www.uni-marburg.de/de/forschung/talente/promovieren-in-marburg/wir-promovierenden-unter-uns)
- Resp.: Doctoral candidates, supported by UMR2027, Junior Scholars Office, and MARA