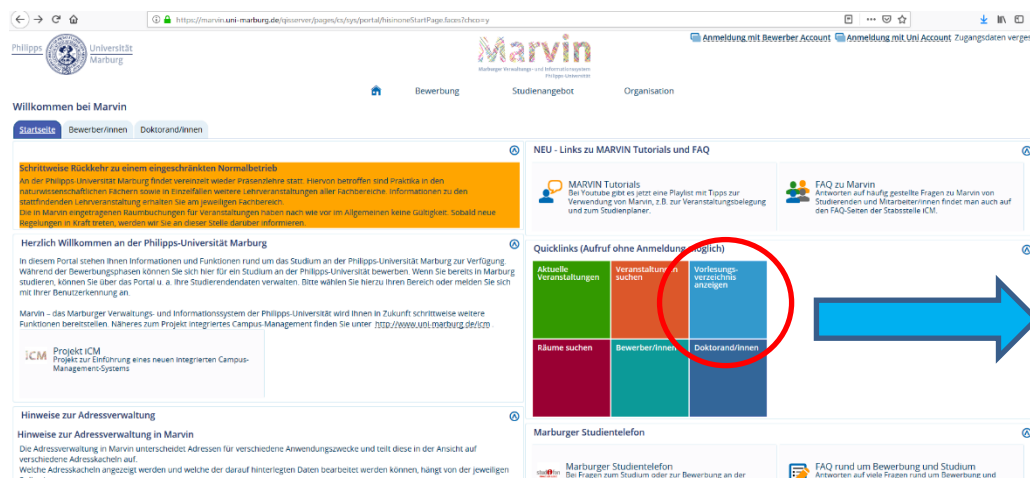


Create a Course list — Step-by-step instructions

1) Select your courses in Marvin.

<https://marvin.uni-marburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y>



Vorlesungs-
verzeichnis
anzeigen



Klicken Sie auf
„Vorlesungsverzeichnis anzeigen“ an.

Wählen Sie das Semester aus.



































You will be shown an overview of all departments and courses offered.

Struktur Vorlesungsverzeichnis

  Vorlesungsverzeichnis SoSe 2020

Im Vorlesungsverzeichnis sind alle Veranstaltungen der Philipps-Universität in diesem Semester zu finden.

Wenn Sie **Studierende** oder **Studierender** an der Philipps-Universität sind, empfehlen wir, zur Information über Sie nach erfolgtem Login unter **Mein Studium > Studienplaner mit Modulplan**. Was der Studienplaner ist, wie er

-   Fachbereich 01 Rechtswissenschaften
-   Fachbereich 02 Wirtschaftswissenschaften
-   Fachbereich 03 Gesellschaftswissenschaften und Philosophie
-   Fachbereich 04 Psychologie
-   Fachbereich 05 Evangelische Theologie
-   Fachbereich 06 Geschichte und Kulturwissenschaften
-   Fachbereich 09 Germanistik und Kunstwissenschaften
-   Fachbereich 10 Fremdsprachliche Philologien
-   Fachbereich 12 Mathematik und Informatik
-   Fachbereich 13 Physik
-   Fachbereich 15 Chemie
-   Fachbereich 16 Pharmazie
-   Fachbereich 17 Biologie
-   Fachbereich 19 Geographie
-   Fachbereich 20 Medizin
-   Fachbereich 21 Erziehungswissenschaften

Please consult your department's home page as early as possible to find out how to register for your courses. If you have any problems, contact your departmental coordinator.

2) Create the Course list in Mobility Online


Log into your personal Mobility Online account.

	Letter of Acceptance sent (by e-mail)	<input checked="" type="checkbox"/>	27.06.2013	Binja Homann	
	Courses included in the Belegliste (Transcript of Records)	<input type="checkbox"/>			 <input type="button" value="Include courses in the Belegliste (Transcript of Records)"/>
	Belegliste printed	<input type="checkbox"/>			

Edit learning agreement

Please click on the icon on the left side to enter a new course.

Last name	<input type="text"/>	First name	<input type="text"/>
Home institution	<input type="text"/>	Country of the home institution	<input type="text"/>
Host institution	Philipps-Universität Marburg	Country of host institution	Germany
Academic year	2013/2014	Name of Semester	WS 2013/14

Course unit title at the host institution	Course no./host	Acad. year	Semester	ECTS Credits
 No courses entered. Click left icon to enter a new course.				

Sum of ECTS credits: 0,00

[Back to the application workflow](#)

Please enter the following information for each course:

- Course number
- Course title
- Number of ECTS credits
- Name of instructor

Do not forget to add the courses of the Language Center of Philipps-Universität Marburg!

Make sure that all of the information is correct!

Complete the process by clicking the “Create” button.

The screenshot shows a web form titled "Edit learning agreement" with a blue header bar containing the text "Edit learning agreement" on the left and "Insert" on the right. The form is divided into several sections:

- Host institution:** A dropdown menu with "Philipps-Universität Marburg" selected.
- Study area:** A dropdown menu with a redacted value.
- Study field:** A dropdown menu with a redacted value.
- Academic year:** A dropdown menu with "2013/2014" selected.
- Semester:** A dropdown menu with "WS 2013/14" selected.
- Course unit code at the host institution:** An empty text input field.
- Course unit title at the host institution:** A large text area with a character count of "There are still 255 Characters available".
- Number of ECTS Credits at the host institution:** An empty text input field.
- Teacher:** A large text area with a character count of "There are still 100000 Characters available".

At the bottom left of the form, there are two buttons: "Cancel" and "Create". A large blue arrow points from the right towards the "Create" button.

You can enter as many courses as you want.

Edit learning agreement

Please click on the icon on the left side to enter a new course.

Last name	<input type="text"/>	First name	<input type="text"/>
Home institution	<input type="text"/>	Country of the home institution	<input type="text"/>
Host institution	Philipps-Universität Marburg	Country of host institution	Germany
Academic year	2013/2014	Name of Semester	WS 2013/14

Course unit title at the host institution	Course no./host	Acad. year	Semester	ECTS Credits
Test	04643646	2013/2014	WS 2013/14	6,00
<input type="checkbox"/> Enter further courses...				
1 Course(s)				Sum of ECTS credits: 6,00

To change or delete a course, use the “Update” or “Delete” buttons.

Course unit title at the host institution	Course no./host	Acad. year	Semester	ECTS Credits
Test	94643546	2013/2014	WS 2013/14	6,00
<input type="checkbox"/> Enter further courses...				
1 Course(s)				Sum of ECTS credits: 6,00

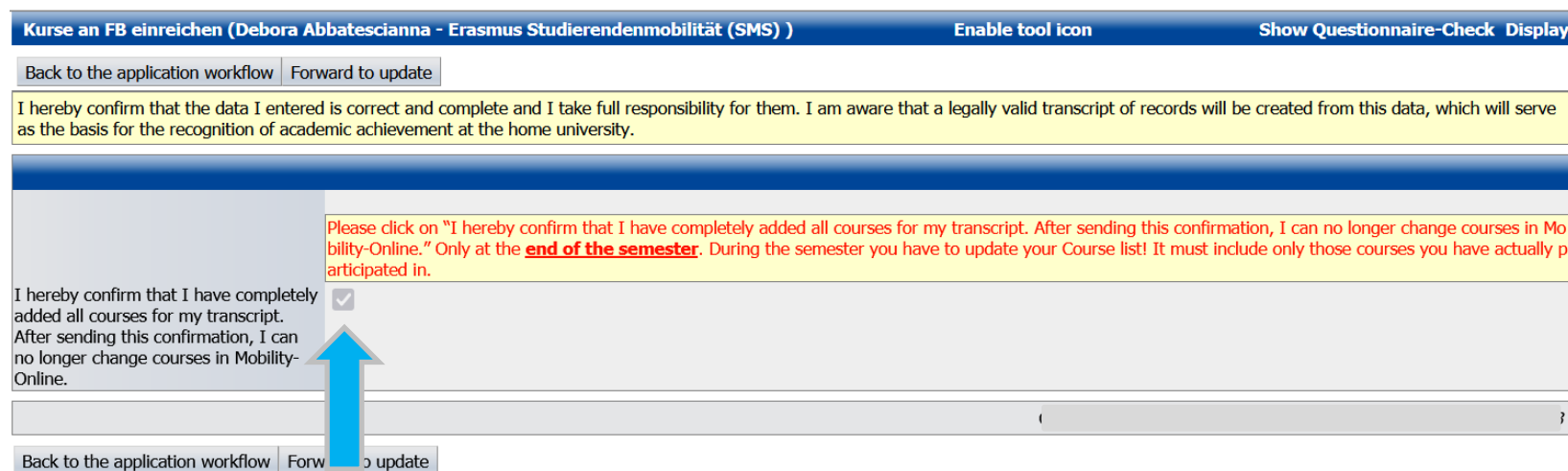
3) Update your Course list

Please make sure that your Course list is always up to date during the semester.

Are there any courses on your Course list that you withdrew from or did not attend at all? If so, it is essential that you make the corresponding changes in Mobility Online. Every change must be entered immediately!

4) Submit Courses bindingly

In Mobility-Online, click on the button “*Submit Courses (Transcript of Records) bindingly*“ and then add a check mark next to “*I hereby confirm that I have completely added all courses for my transcript. After sending this confirmation, I can no longer change courses in Mobility-Online*”.



Kurse an FB einreichen (Debora Abbatescianna - Erasmus Studierendenmobilität (SMS)) Enable tool icon Show Questionnaire-Check Display

Back to the application workflow Forward to update

I hereby confirm that the data I entered is correct and complete and I take full responsibility for them. I am aware that a legally valid transcript of records will be created from this data, which will serve as the basis for the recognition of academic achievement at the home university.

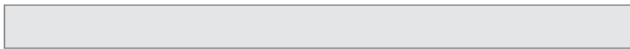
Please click on “I hereby confirm that I have completely added all courses for my transcript. After sending this confirmation, I can no longer change courses in Mobility-Online.” Only at the **end of the semester**. During the semester you have to update your Course list! It must include only those courses you have actually participated in.

I hereby confirm that I have completely added all courses for my transcript. After sending this confirmation, I can no longer change courses in Mobility-Online.

Back to the application workflow Forward to update

Then click the “*Forward to update*” button.

I hereby confirm that I have completely added all courses for my transcript. After sending this confirmation, I can no longer change courses in Mobility-Online.



[Back to the application workflow](#)

[Forward to update](#)

