

Dear students of the Faculty 03, dear minor subject students!

Here you will find **important information about the registration and deregistration of module examinations** (and [mandatory study achievements](#) ("Studienleistung")) via **QIS**.

1. At the Faculty 03 the **registration and deregistration of examinations in the summer semester 2020** will still be possible until **1 July 2020**.
2. The registration and deregistration of **module examinations at Faculty 03** is to be done via **QIS** (access to the portal: <https://qis.uni-marburg.de/>). For further information go to: <https://www.uni-marburg.de/de/fb03/studium/pruefungsbuero/pruefungsanmeldung> and: https://www.uni-marburg.de/de/fb03/studium/lernen-lehren/sl_pl.
3. **In case of technical problems** you can find information here: <https://www.uni-marburg.de/de/fb03/studium/pruefungsbuero/anmeldung-bei-technischen-schwierigkeiten>. All messages about non-functioning registrations we receive, will be answered as soon as possible.
4. **TAN list:** If you do not have the TAN list or have any questions about it, please proceed as described on our website (<https://www.uni-marburg.de/de/fb03/studium/pruefungsbuero/qis-informationen>). If you are enrolled in a degree programme at another faculty and just want to import modules from the Faculty 03, please contact the registrar's office of "your" faculty.
5. Please note that the teachers or **study advisors** are responsible for questions with regards to content of examinations: <https://www.uni-marburg.de/de/studium/service/studienfachberatung>.
6. For questions regarding the exam registration at **other faculties**, please contact the **respective registrar's offices**.
7. As we currently receive a lot of e-mails, the **processing of your request may take about 14 days**. After proceeding, you will receive a message of us.
8. Please **do not send e-mails several times or to multiple addresses**, as this will extend the proceeding time.

Kind regards and good luck,
Your registrar's office